B Class
Karnatak

1953 File No. POWER 1053 part I of 1953

Copied from

RHRC DEPARTMENT

D BRANCH

766
Rev (T)
dt 22/2/57

Subject:— Financial & administrative powers of the Administrator Ulhasnagar and Collectors in regard to "Relief" expenditure and Displaced persons townships & colonies

previous hhs in File No. R179 part B of 19—

RD-766 ERS/57

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D-4

B Class
Karnatak

File No.
Etd. Sectt. Slip. 24A

Extract from the Director of Rehabilitation's letter No.R./A/29/ dt. 5/6/1952 regarding closure of the Directorate of Rehabilitation.

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14. Delegation of Powers, etc., to the Collectors on the closure of the Directorate.

Consequent on the transfer of control of the various townships and colonies to the respective Collectors, the duties heretofore performed by the Director of Rehabilitation will automatically devolve on the Collectors concerned. Although the Collectors of districts are Heads of Department vide Appendix II of the B.C.S.R., Vol.II, yet their powers vis-a-vis this organisation were limited as in G.R., R. & R.H No.R.179, dated the 10th December, 1948, wherein the Director of Rehabilitation was declared as Head of Department. With a view to avoiding practical difficulties in the new set up, Government may be moved kindly to revise the financial and administrative powers of the Collectors as shown below :-

(a) The Collectors may be declared as Heads of Department for purposes of matters relating to rehabilitation in their respective districts.

(b) Appointment of non-gazetted posts in the Rehabilitation Organisation.

They may be empowered to make appointments to such non-gazetted posts in the Rehabilitation Organisation as have a starting pay of Rs.150/- or less (this is as hitherto).

c) Imprest.

An imprest of Rs.500/- may be placed at the disposal of each Collector for unforeseen and exceptional local purchases in accordance with the prescribed scales. The imprest held by the Administrator and the Officers Incharge should form part of the overall imprest of the Collectors and they should be responsible for recoupment of the same in due course.

d) Signatures on bills.

The Collectors may be declared as Controlling Officers for purposes of T.A.bills and detailed bills in addition to their duties as countersigning officers for purposes of contingencies.

e) Financial powers.

They may be vested with powers as under :-

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|---|---|
| Office equipment, Stationery, Printing, Bicylces, Office Contingencies, Furniture and Service Stamps. | i) Powers to make purchases upto Rs.500/- only subject to the proviso that they should report to Government the purchases made by them forthwith and provided furtherthat the purchases should be within the sanctioned scales and that they should be made through the Director of Government Printing and Stationery or through and Institution receiving Government grants. |

ii) .....

ii) Powers to make authorised local purchases of items the cost of which does not exceed Rs.50/- on each occasion in cases of emergency when the articles are required immediately and the purchase cannotbe made through the above agencies.

Note :- In regard to any item of expenditure exceedin the above financial powers prior sanction of Government should be taken.

f) Admission to the Colonies.

Final authority for granting admission to bonafide displaced persons of the State into the colonies in their respective jurisdiction should vest in the Collectors concerned.

g) Admission to doles.

The Collectors may be authorised to admit deserving destitutes to doles only in specially hard cases in anticipation of sanction from Government.

h) Loan.

The Collectors may be allowed to exercise their existing powers regarding the grant of loans, etc., as hithertofore.

Rehabilitation Department.
'D' Branch.

Please see the foregoing extract from the Dir. of Rehabilitation's letter No.R/A/29, dated the 5th June 1952, regarding powers to be delegated to Collectors on the closure of the Directorate of Rehabilitation.

2. The powers of the D.of R. and the Collrs. and the Officers-in-charge of Colonies during the existence of the Directorate were laid down in G.R. RHD.No. R.179, dated the 10th December 1948(copy put up below ). With the closure of the Directorate, the powers at present exercised by the D.of. R. will become in operative. The work hitherto done by the Directorate is being transferred to the Collrs. and the question whether any specific powers need to be delegagated to the Collrs. requires to be considered. The D.or R.'s proposals are considered below.

Appointment to non-gazetted posts . The D.of R.'s proposal may be agreed to

Imprest :- It does not seem necessary to place any imprest at the disposal of the Collrs. No local purchases are now required to be made for the colonies as was the case when the orders in G.R.RHD.No.R.179-D, dated the 10-12-1948, were issued. The imprest is required to be based on the average monthly contingent expenditure and the amount cannot be sanctioned on an ad hoc basis. It does not appear that the Collrs. will have occasion to incur expenditure suddenly or that there is likely to be any emergency, when they may be called upon to incur expenditure before they can obtain money from the treasury. The Collrs. can incur the normal expenditure by drawing bills on the treasury. It may be pointed out that even under the existing orders no impreat has been sanctioned to the Collrs. In case the Collrs. feel the necessity of permanent personal advance, they will no doubt approach

approach Govt. and the question can be considered later.

Signature on T.A.bills :- The D.of R.'s proposal to declare the Collrs. as controlling officers for purpose of T. A.in respect of Rehabilitation establishment subordinate to them may be accepted.

Contingent Expenditure:- The Collrs. have been declared as countersigning officers in G. R. R.H.D. No.R.179, dated the 10-12-1948. The D.of R.was the controlling officer. With the closure of the Directorate, the Secy. to Govt. RHD. would authmatically become the Controlling Officer. The powers and duties of the Controlling Officer are laid down in the various rules (Rules 6,7,9,13,5 20,33,6 and 106) in the Manual of Contingent expenditure It does not appear necessary that the Secy., R.H.D., should be the Controlling Officer for all these bills. The Collrs. being directly incharge of the colonies, may, therefore, be declared as Controlling Officers.

Financial Powers.

The financial powers suggested by the D.of R. are apparently based on those sanctioned to the D.of R. in G.R.RHD.No.R.179, dated the 10th December 1948. If so, the anology does not at all hold good now. The circumstances in which these powers were sanctioned were vastly different. Almost the whole of the d.p. population was then getting relief in kind. The d.p. camps were not well organised and new camps were being opened up. Some specific powers in addition to those normally delegated to Heads of Deptts. were, therefore, required to be given to the D.of R. Some powers for incurring expenditure had also to be delegaged to the Officers-in-charge of colonies. The conditions are now completely different. No purchases of food stuffs or other commdities are now being made in any of the colonies except the N.S.S. So far as the N.S.S.is

concerned .....

concerned, it is under the control of the W.S. The Collectors are Heads of Deptts. and they will exercise all the financial powers delegated to the Heads of Deptts. in the Manual of Financial Powers. The d.ps. townships and colonies in the various Distts. are like other permanent towns, cities, etc. in the State and the usual financial rules for incurring expenditure will be applicable to them also. No specific powers for making local purchases as proposed by the D.of R. appear therefore necessary for the Collrs. If any of the Collectors does actually require such powers he will approach Govt. and the question can be decided in the light of the circumstances prevailing.

Admission to Colonies .- The D.of R.'s proposal may be accepted but they should refer doubtful cases to Govt. for final orders.

Admission to Doles. The proposal of the D. of R. may be accepted which in fact is in accordance with the practice at present followed.

Loan.

1) Urban Rehabilitation Loans Scheme. - Under the urban rehabilitation loans scheme, all Collectors have to exercise the following powers within the limits of their respective jurisdictions :-

(i) Powers of sanctioning and controlling officers for purposes of advance and recovery of loans in the manner provided in the scheme;

(ii) Powers of summary recovery of loans as arrears of land revenue (only exercisable by Collectors);

(iii) Powers of the mortgagee in respect of all mortgage deeds executed by d.ps. under the scheme.

The powers .....

The powers referred to at (i) above, are at present exercised by the Collector of Thana within the limits of those areas in Thana District. which fall outside the Ulhasnagar Township and the Mulund and Akbar colonies and by all the other Collectors, except the Collr. of Bombay and B.S.D., with the limits of their respective Districts. With effect from 1-8-52, these powers will have to be exercised by the Administrator, Ulhasnagar Township, within the limits of the Township and the Mulund and Akbar Colonies in Thana Distt. and with effect from the date on which the post of Administrator is upgraded to the Collr.'s grade, the powers will have to be exercised by him, i.e. administrator within the limits of Thana District (including the Ulhasnagar Township and the Mulund and Akbar Colonies). Furthermore, with effect from 1-8-52, these powers will have to be exercised by the Collr. of Bombay and B.S.D. within the limits of Bombay and B. S. D. Accordingly, the Administrator, Ulhasnagar Township, may be declared as the sanctioning and controlling officer for purposes of advance and recovery of loans in the manner provided in the scheme in the Ulhasnagar Township and the Mulund and Akbar Colonies in the Thana District. with effect from 1-8-52 and in the whole of Thana Distt. (including the Ulhasnagar Township and the Mulund and Akbar Colonies) with effect from the date on which the post is upgraded to the Collr.'s grade. The Collr. of Bombay and B. S. D., may be declared as the sanctioning and controlling officer for purposes of advance and recovery of loans in the manner provided in the scheme in the Bombay and B.S.Distt. w.e.f. 1-8-52. The powers referred to at (ii) above are exercisable by the Collrs. under the provisions of the L.R.Code. The necy.

Finance Department VIII

It is proposed in case papers to delegate the powers, previously delegated to the Director of Rehabilitation, to the collectors of Districts concerned on the closure of the Directorate. Before considering the proposals made in foregoing R.H. D. note it appears necessary to see the papers underlying the delegation of various powers to the Director of R.H. The R.H.D. may, therefore be requested to forward the papers underlying G.R.R.H.D. No.R.179 dated the 10th December 1948.

Id/-
10.9.52.

U.O.R. to R.H.D. dated the 18/9/52.

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Rehabilitation Department.
D.Branch.

This may be returned to the F. D. with R.H. D. file R.179 which contains the proceeding's required by the F.D.

U.O.R. to the F.D. dt. ~~Illegible~~
3/10/52.

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Finance Department.
Br.VIII.

Submitted w.r. to the office note dt.10.9.52.

2. Please see G.R. R. & R.D.No. R.179 dt. 10-12-48 at the proceedings underlying it. The R.H. D~~'s~~ proposal to delegate to the Collectors of the Distts the power which were exercised by the Director of Rehabilitation in respect of the Rehabilitation ~~in respect of the Rehabilitation~~ organisation with certain modifications suggested in its note, may be agreed to.

Id/-
4/5-11-52.

U.O.R. to R.H. D. dt.11/12-11-52 with pp.

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Rehabilitation Department.
'D' Branch.

Submitted...

Submitted with reference to the office note dated the 18th August 1952.

2. The F.D. having agreed to the proposal the draft G.R. put up may issue.

3. With ref. to the proposal to deligate to the Administrator, Ulhasnagar Township and the Collectors the power to make appointments to posts the starting pay of which is Rs.150/- or less, it is suggested that the powers to appoint Officer-in-charge of Colonies, irrespective of the scale of pay, may be retained by Govt. The posts of Officer-in-charge form an important link in the administration of the colonies and it is not desirable that appointments to these posts should be made by the Collectors. Subject to this modification the draft orders may issue. Incidentally the then D.of R., Bombay in his letter No.RA/29, dated the 5th June 1952, has proposed that the Collectors in the Districts should be declared as Heads of Departments for the purpose of rehabilitation work. The Collectors are already Heads of Departments, but there is no objection to declaring them again Heads of the Departments, for the purpose of removing audit objections, if any.

4. The Administrator, Ulhasnagar Township, who is now an Officer, in the grade of Collector, in the senior I. A .S.time scale of pay, may also b declared as Head of Department. This has also been brought out in the accompanying draft orders. After issue, the papers may be shown u.o. to the F.D. as this suggestion had not been made in this Deptt. Note dated the 18-8-52.

Id/-
8/12/

U.O.R. to the F.D. dt.10-12-52.

Finance....

Submitted with ref. to this Deptt. note dt. the 11-11-1952.

2. The proposals contained in the foregoing R.M.D.'s note may be agreed to.

Id/-
16/12/52.

U.O.R. to the R.M. D.
dt. 3-1-1953.

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R.M.D.
D.Br.

For information only.

No further action is necessary on these papers now.

Id/-
9/1/53.

NRA.1.5.56.

Delegation of Powers to the Collectors on the closure of the Directorate.

Government of Bombay.
Rehabilitation Department.
Resolution No.R.179/D.
Secretariat (Annexe), Fort,
Bombay (1), 8th December 1952.

Read Government Resolution, Relief and Rehabilitation Department, No.R.179, dated the 10th December, 1948.

Read Government Resolution, Rehabilitation Department, No.R.152-D, dated the 19th June 1952.

Resolution :- Consequent on the closure of the Directorate of Rehabilitation with effect from the 1st August 1952, Government has decided that in modification of the orders, contained in Government Resolution, Relief and Rehabilitation Department, No.R.179, dated the 10th December, 1948, the Administrator, Ulhasnagar Township and the Collectors in the districts (including the Collector of Bombay and Bombay Suburban District) should be delegated the following financial and administrative powers in connection with the rehabilitation of displaced persons in their respective jurisdiction :

1. The Administrator, Ulhasnagar Township and the Collectors in the districts (including the Collector of Bombay and Bombay Suburban District) should be declared as Heads of Departments for the purpose of matters relating to rehabilitation of displaced persons in their respective jurisdictions.

2. The Administrator, Ulhasnagar Township and the Collectors in the districts (including the Collector of Bombay and Bombay Suburban District) should be delegated the powers to make appointments to such non-gazetted posts in the rehabilitation organisation as have a starting pay of Rs.150/- or less, excluding the posts of Officers-in-charge of displaced persons townships and colonies appointments to which will be made by Government in the Rehabilitation Department irrespective of the scale of pay.

3. The Administrator, Ulhasnagar Township and the Collectors in the districts (including the Collector of Bombay and Bombay Suburban District) should be declared as the Controlling officers for the purposes of travelling allowance of the rehabilitation staff under their control.

4. The Administrator, Ulhasnagar Township and the Collectors in the districts, (including the Collector of Bombay and the Bombay Suburban District) should be declared as both Controlling and Countersigning Officers for the purpose of contingent expenditure in respect of the displaced persons townships and colonies and other rehabilitation work in their ~~ex~~ respective jurisdictions.

5. The Administrator, Ulhasnagar and the Collectors (including the Collector of Bombay and Bombay Suburban District) should be delegated the powers to admit bona-fide displaced persons in the displaced persons townships and colonies in their respective jurisidctions subject to the condition that all doubtful cases should be referred to Government for their orders.

6.....

6. The Collectors of the districts (except the Collector of Bombay and Bombay Suburban District) only should be authorised to admit deserving destitutes to cash doles in specially hard cases in anticipation of sanction from Government, subject to the conditions that this power should be used sparingly.

7. The Collectors excluding the Collector of Bombay and Bombay Suburban District should continue to exercise the same powers as they were exercising hitherto in respect of the urban loans scheme.

8. The Administrator, Ulhasnagar Township should be declared as the sanctioning and the controlling officer for the purposes of advance and recovery of loans in the manner provided in the urban loans scheme, in the Ulhasnagar Township and the Mulund and Akbar Colonies in the Thana District with effect from the 1st August 1952, and in the whole of Thana District (including the Ulhasnagar township and the Mulund and Akbar Colonies) with effect from the date on which the post was upgraded to the status of a Collector in the Senior I.A.S. time-scale of pay.

9. The Collector of Bombay and Bombay Suburban District should be declared as the sanctioning and the controlling officer for the purposes of advance and recovery of loans in the manner provided in the urban loans scheme in the Bombay and Bombay Suburban District with effect from the 1st August 1952.

10. Government is also pleased to authorise the Administrator, Ulhasnagar Township to exercise within the limits of the Thana District all the rights powers and remedies of the mortgagee in respect of all mortgage deeds executed by displaced persons under the urban loans scheme.

By order of the Governor of Bombay,

Sd/- J.C.Fernandez,
For Secretary to the Government of Bombay,
Rehabilitation Department.

To
All Collectors,
The Collector of Bombay and Bombay Suburban District (Rehabilitation Branch),
All Superintending Engineers,
The Public Health Engineer to Government,
The Electrical Engineer to Government,
All Executive Engineers
All Officers-in-charge, Displaced Persons Colonies.
The Administrators, Ulhasnagar and Sardarnagar Townships,
The Accountant General, Bombay (through the F. D.),
The Finance Department,
All other Departments of the Secretariat (except the separate Department),
All other Heads of the Departments under the Secretariat,
The Secretary to the Chief Minister,
The Secretary to Governor,
All Personal Assistants to Ministers,
All Personal Assistants to Deputy Ministers
The Secretary to the Government of India, Ministry of Rehabilitation (By letter),
The Liaison Officer, Secretariat,
The Chairman of the Executive Committee for the Welfare of Displaced Women, Bombay.

NRA.1.5.56.

Accountant General's office.

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Seen and returned with compliments to the Secretary to Government, Rehabilitation Department, Bombay.

2. According to the orders issued from time to time the expenditure on the estts. at the Collectors Offices, at the displaced persons colonies as well as in the office of the Administrator, Ulhasnagar Township is being classified as "Relief" expenditure irrespective of whether the work undertaken by them is in respect of "Relief" or "Rehabilitation". As such the orders contained in para 2 of the G.R.R.H.Deptt. No.R.179/D, dated the 8/12/52 are inapplicable to these Estts.

3. However, this office has no objection to the proposal that the Collector (including the Collector of Bombay and B.S.D.) and the administrator, Ulhasnagar Township may be declared as Controlling Officers for all "Relief" expenditure as well; the overall control on "Relief" exp. for the purpose of distribution of grants and reconcilitation of expenditure, being retained with Government in the Rehabilitation Department as suggested by Government.

Id/-
4/3/54.

A.A.G.

U.O.R. to the Secretary to Government,
Rehabilitation Department, Bombay.

Rehabilitation Department, Bombay.
No.DA.17/RFG/8362, dt. the 4th March 1953.

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Rehabilitation Department.
'D' Br.

Submitted with reference to this Deptt. note dated the 9th February 1953.

2. Please see the A.G.'s u.o.r. dated the 4th March 1953. He has agreed to the proposal contained in para 1 of A.S.'s note dated the 9th February 1953. The accompanying draft orders may issue after u.o.r. to F.D. That Deptt. is requested to treat as this as immediate as a number of contingent bills from the Collr. of Bombay's office have

been.....

have been held up on account of the audit objection.

Id/-
25/3/53.

Id/-
26/3/.

U.O.R. to F.D. No.R.179/9311-D, dt. the 26-3-1952.

F. D.IV.

The orders proposed by the R.H.D. may be agreed to.

Id/-
30.3.53

Id/-
4/4/

U.O.r. to Rehabilitation Department.
dt. 4.4.53.

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Delegation of powers to the Collectors on the closure of the Directorate of Rehabilitation, Bombay.

Government of Bombay.
Rehabilitation Department.
Resolution No. R.179/D.
Secretariat (Annexe), Fort,
Bombay (1), 11th April 1953.

Read Government Resolution, Rehabilitation Department No.R.179/D, dated the 8th December 1952.

Letter No. D. A.XVII.RFG.1/7176, dated the 16th January 1953, from the Accountant General, Bombay

Resolution :- In amplification of the orders contained in Item 1 of Government Resolution, Rehabilitation Department, No.R.179/D, dated the 8th December 1952, Government is pleased to direct that the Administrator, Ulhasnagar Township and the Collectors in the Districts (including the Collector of Bombay and Bombay Suburban District) should be declared as Controlling Officers for all "Relief" expenditure as well. The overa-All control on 'Relief' expenditure for the purpose of distribution of grants and reconciliation of expenditure should be exercised by Government in the Rehabilitation Department.

By order and in the name of the Governor of Bombay,

Sd/- J.C.Fernandez,
Assistant Secretary to the Government of Bombay,
Rehabilitation Department.

To

The Collector of Bombay and Bombay Suburban District (Rehabilitation Branch),

All Other Collectors,

The Superintending Engineers,

The Public .....

The Public Health Engineer to Government,

The Electrical Engineer to Government,

All Executive Engineers,

All Officers-in-charge, Displaced Persons' Colonies,

The Administrators, Ulhasnagar and Sardarnagar Townships,

The Accountant General, Bombay, (through the Finance Department),

The Finance Department,

All Other Departments of the Secretariat (except the Separate Department),

All Other Heads of the Departments under the several Departments of the Secretariat,

The Secretary to the Chief Minister,

The Secretary to Governor,

All Personal Assistants to Ministers,

All Personal Assistants to Deputy Ministers,

The Secretary to the Government of India, Ministry of Rehabilitation (By letter)

The Liaison Officer, Secretariat, Bombay,

The Chairman of the Executive Committee for the welfare of the Displaced Women, Bombay.

NRA.1.5.56.

No.R/Accts/9-5867,
Directorate of Rehabilitation,
Queen's Barracks, Opp.Co-operage,
Fort, Bombay -1, 24th December, 1950.

To

The Chief Secretary to the Government of Bombay,
Rehabilitation Department, Bombay.

Subject:- Administrative Circulars of the Government of Bombay : Revision of

References- Government of Bombay Relief and Rehabilitation Department Resolution No. R-179, dated 10.12.49 as amended by G.R.No.R-179/28433-D, dt. 21.11.1950.

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Consequent on the termination of relief in the various Camps, conversion of certain Camps into Estates, withdrawal of the S.As. Accountants by the Accountant General, Bombay, and other changes that have taken place in the Refugee Organisation, since the issue of the above Government Resolution the provisions in the various Administrative Circulars are required to be reviewed and revised.

2. The following additions/alterations etc., are suggested for consideration and approval.

(a) Para 6: G.R.No.R-179, dated 10th December, 1948.

Disbursing Officer.- Please add 'or Estate Manager' after 'Camp Commandant' and before 'as the case may be'.

(b) Administrative Circular No.5.

The Accountants posted by the Accountant General, Bombay, have since been withdrawn and Upper Division Clerks are functioning as Accountants (grade II) in the following Camps:-

(1) Madh
(2) Akbar
(3) Kalyan
(4) Kolhapur
(5) South Deolali
(6) N.S.S., Kurla.
(7) Ahmedabad.

As the S.A. S. Accountants are withdrawn and Upper Division Clerks are designated as grade II Accountants vide Rehabilitation Department letter No.R-55/D, dated 2nd November, 1950, it is for consideration whether the internal audit system referred to in para (i) of this circular is to continue. The matter may kindly be decided in consultation with the Examiner, Outside Audit, Bombay and amendment to the Government Resolution if necessary issued. In other Camps/Estates where there are no

Accountants ....

Accountants (either grade I or II) of the Accountant General, Bombay, e.g. Mulund, Chembur, Visapur, Baroda, the pre-checking of the bills by the Camp Accountants referred to in para 1 of the circular cannot be done. If the system of internal audit is to be discontinued the provisions of this circular will have to be modified accordingly.

(c) Administrative Circular no.6.

Para 2:- The provisions of this para require reviewing and revision as the Accountants posted by the Accountant General, Bombay, are withdrawn from some camps and only Upper Divisions Clerks (grade II Accountants) continued in the other camps. The matter may please be decided in consultation with the Examiner, Outside Audit, and necessary orders issued.

Paras 3 and 4:-.In view of the withdrawal of S.A.S. Accountants it is for consideration whether the duties devolving on the Camp Accountant under this para will continue to be attended to by the grade II Accountant (Upper Division Clerk) of the Accountant General, Bombay. Necessary instructions in the matter may please be issued.

(d) Administrative Circular No.7.

Para 2 :- The function, of the Accountant as Camp Accountant-Cum-internal (primary) Auditors, referred to in this para may also please be reviewed, as the present Accounts Staff of the Accountant General, Bombay, working in Camps consists of Upper Division Clerks (grade II Accountants) only.

Refugee Camp Accounts Rules.

Rule 2 :- In view of the withdrawal of the S.As. Accountants the duties referred to in this rule would devolve on the Camp Commandants. The matter may please be decided in consultation with the Accountant General, Bombay.

Rule 3:- The Accountant General, Bombay, (Examiner, Outside Audit) may please be consulted and it may be stated whether the function of tendering financial advice is to be continued by the existing Accounts Staff in Camps.

Rule 8, 11, 12, 15 and 16 :- The reference to Camp Accountant wherever it occurs may please be ~~x~~ reviewed in consultation with the Accountant General, Bombay. As regards the bills of Medical Officers in camps it may be stated that the bills were so far pre-checked by the Camp Accountants and sent to the Chief Medical Officer, for countersignature. A reference is invited in this connection to Government Resolution No.R-105/A dated 11th August, 1948. As the Camp Accountants have since been withdrawn in some Camps and substituted by grade II Accountants inother, the orders on pre-checking of Medical Officer's bills are also required to be revised. If the internal audit system is dispensed with, the question of pre-checking would not arise. In the case of Medical Officers' ~~x~~ bills in Thana District Chief Medical Officer may be declared as the countersigning and drawing Officer.

As regards camps in other districts the Collectors would remain as countersigning Officers and the Mamlatdars the drawing Officers and no modifications would be ~~xxxx~~ necessary

Early order on the above points may please be issued.

Sd/-
Director of Rehabilitation,
Government of Bombay.

Copy forwarded with compliments to the Examiner, Outside Audit, Bombay, with reference to his D.O.No.O A/RFG/6033, dated 13th November, 1950, to Shri Gopichand Deputy Director of Rehabilitation, Bombay. Government orders had not been previously obtained. Government orders had not been previously obtained. Government have been approached to issue revised orders in the matter as above.

NRA.2.5.

P.T.O. .....

No.R/Accts/9/2013,
Directorate of Rehabilitation,
Government of Bombay,
Bombay, 20th March 1951.

To

The Secretary to the Government of Bombay,
Rehabilitation Department, Bombay.

Subject:- Adm.Circulars of the Government of Bombay
Revision of -

A reference is invited to this office No.R/Accts/9-5867 dated the 24th December, 1950, on the subject mentioned above and an early reply thereto is requested.

Sd/-

for Director of Rehabilitation,
Government of Bombay.

Copy to the Examiner, C.A.D., Bombay for information.

NRA.2.5.56.

Rehabilitation Department.
'D' Branch.

Please see the D.of R.'s letter dated the 24th December 1950. In view of the termination of relief in various camps, conversion of certain camps into colonies, withdrawal of the S.A.S. ~~xxxxxx~~ Accountants by the A. G., Bombay and other changes that have taken place in the relief organisation. The D.of R. has suggested the revisio of certain provisions in the various Administrative Circulars accompanying G.R., R. & R.D.No.R.179, dated the 10th December 1948. The following remarks are offered on the D.of R.'s proposals :-

Para 2.(a) of the D.of R.'s letter :- In G.R.,R.H.D. No. O/2046-C, dt. 31/1/51 it has been decided that the various camps may be called as townships or colonies as the case may be and that C.Cs. or Estate Managers may be called as officers in charge of the Colony or Township. The necessary amendment may be made in para 69 of G.R., R. & R.D.No.179, dated the 10th December 1948 after u.o.r. to the A. G., Bombay and the F.D.

Para 2(b) :- The existing accounts staff consists of upper division clerks and not grade II Accountants as stated by the D.of R. The system of internal councurrent audit referred to in Admn.Circular No.5. has thus come to an end. This has been decided in consultation with the Examiner, O.A.D. The C.C.will thus be wholly responsible for the satisfactory maintenance of accounts. The provisions of Admn. Circular No.5 have thus become in operative and it may, therefore be substituted by a revise draft administrative circular as appended

Para 2.(c) :- In view of the decision proposed to be take in regard to the discontinuance of the present internal au audit system, in camps, the Officer-in-charge of the Colony or township will be wholly and solely responsible

for the ....

for the proper maintenanco of various accounts The provisions of paras 2 and 3 of Admn. Cir No.6 may, therefore, be cancelled. As regards the provisions in para 4 please see the instructions contained in para 2 and 3 of G.L., R.H.D., R.55/ 5068-D, dated the Nil March 1951. The question has already been decided and no further instructions are necessary. Para 4 of Administration No.6 may also be cancelled.

Para 2.(d) :- The Upper Division Clerks are to be appointed for the proper maintenance of accounts and they will not hereafter function as Camp Accountants-cum-internal (primary) auditors as it has been decided to discontinue the internal-audit system. Paras 2 to 5 of the Admn.Cir.No.7 have, therefore, been absolete and they may be cancelled.

Refugee Camp Account Rules. (Administration Circular No.7) Rule 2 :- It has been decided to replace the existing accounts staff by Upper Divison Clerks for the proper maintenance of accounts at some Relief Camps. The duties referred to in this rule would now devolve on the Upper Divisbon Clerks. The Officer-in-charge will, however, wholly be responsible for the maintenance of accounts cash, stores etc.

Rule 3 :- The fuhction of tendering financial advice to the C.C. or the Estate Manager, as the case mayx be, may be continued.

Rules 8, 11, 12 and 15 and 16 :- In accordance with the arrangements proposed to be made, the Officer in charge of the Colony, will be wholly and solely responsible for the proper maintenanc of accounts, cash transactions, matters affectir establishment, arrival of departure of d.ps.,

accounts ....

accounts of stores and articles. The word "Camp Accountant" in the above rules may, therefore, be replaced by the words "Administrator, Ulhasnagar Township or officer in-charge of Displaced Person Colony as the case may be.

As the internal audit system is to be discontinued, the question of pre-checking of bills does not arise. The arrangements proposed at "X" by the D.of R. may be accepted.

In the result the Examiner, O.A.D. may see U.O. with a request to say whether action as suggest would be suitable. It appears that the termination of the internal audit system has made absolete a majo portion of some of the Admn.Circulars Nos. e.g. No.6 a No.7 etc. with the result that they will have to be radicelly amended so as to delete the references to t Camp accountants etc. These camps are no more relief camps. They have become townships or colonies and th procedure for maintenance of accounts etc. will be as has been laid down by Government in the various financial rules. No specific set of rules such as those in the Admn. Circulars would now seem necessary In view of this it is a question whether it is worth-while making any amendments at this stage. All that would seem necessary is to issue specific orders clarifying that the provisions of the various Admn. Circulars should be considered as having been held in abeyance and that the accounts of stores, cash etc. should be maintained in accordance with the financial rules in F.P.No.1. The Ex.O.A.D. may kindly m offer remarks on this point.

Id/-
11/4/51.

U.O.N. to the Examiner, Outside Audit Department.

No.R.179/10210/D. dt. 12/4/51.

P.T.O.....

## Administration Circular No.5.

Subject:- Procedure for the payment of bills for pay and allowances and contingent expenditure of the staff of township or colonies under the D.of R.

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1. Each Administrator or officer-in-charge Displaced Persons Colony as the case may be will be wholly responsible to see that the bills are prepared in accordance with the prescribed rules and that proper accounts are maintained for all transactions including stores and money received by him.

2. The bills will be signed by the Administrator, or officer-in-charge of the displaced persons colony as the case may be as disbursing officer and unless the officer is himself a Gazetted Officer, the bills will be submitted for signature to the Mamlatdar within whose jurisdiction the township or colony is situated, who will be the drawing Officer for the purpose. This procedure does not, however, apply to the townships or colonies in Greater Bombay and the Thana District in the case of which the D.of R. will be the drawing Officer.

3. No bill will be passed for payment in the treasury unless it is duly signed by the drawing officer, duly authorised.

NRA.2.5.56.

Returned with compliments.

2. This office agrees with the proposals of Government that the procedure for maintenance of accounts etc. in the Colonies and Townships for displaced persons should be as laid down in the various Financial Rules. But the rules and orders which are applicable specially to the administration of the Colonies and which do not find a place in the Financial Rules of Government may be issued in the form of a pamphlet so that the Administrator or the Officer-in-charge of the township/colony may know that these rules have not been deleted by Government.

3. In framing the special rules, the amendments to the Administration Circulars suggested below may be considered by Government.

Para 2(a) of the U.O.R. :- The amendment proposed by Govt. is agreed to.

Para 2(b) of the U.O.R. :- The revised draft administration Circular No.5 appears suitable.

Para 2(c) of the U.O.R :- The proposals to delete paras 2,3 & 4 of the Administration Circular No.6 is agreed to. It should be made clear herein that the Officers-in-charge of the Colonies and townships are wholly and solely responsible for all financial transactions and the satisfactory maintenance of cash, stores etc. accounts. The following further amendments to Administration Circular No.6 may please be considered.

In the first line of existing para 5, the words periodical "local Audit (test audit)" may be substituted for "concurrent audit". In the existing paras 11 and 12, the reference to the Camp Accountant may be deleted.

Para 10(ii) and form No.2 may be deleted.

Para 2(d) of the U.O.R. :- Paras 2,4 and 6 only of Administration Circular No.7 may be deleted and the existing para 3 renumbered as para 2.

Refugee Camp Accounts Rules (accompaniment to Admn.Cir.No.7) :- The second sentence of rule 1 and rules 2 and 3 may be deleted. Reference to the Camp Accountant may also be deleted in rules 8,10,11,12 15 and 16.

In addition to the above, the following further amendments are suggested :-

~~In addition to the above, the following further amendments are~~ (a) Delete Admn.Cir.No.1 and partially delete Admn.Cir.No.3 by retaining the gist of paras 4 and 6 thereof for so long as the ration shop is run by the Rehabilitation Department in the Nadh Island Colony.

(b) Delete paras 1,2, 3(a), 7 and 9(a) of Admn.Cir.No.4 and also item No.1 of Annexure No.1 and items 2 and 3 of Annexure 2 to that Circular. The second and third (last) sentences of para 8 may also be deleted, as there are now no out of the way Camps, without a sufficiently accessable treasury requiring recoupment of imprest from the Directorate.

(c) Delete Admn.Cirs.No.8.

(d) Since the amounts of Imprest sanctioned in Admn.Circular No.9 have been reduced in various G.Rs. and are also subject to further reduction, the Admn.Circular No.9 may be deleted.

(e) .....

(e) Delete paras 4 and 5 of G.R. R.D.No. R.179 dt.10.12.48.
(f) The following words, wherever, they occur in the Admn. Circulars to be amended as shown below :-

(i) For "Refugee" read "Displaced person".
(ii) For "Refugee organisation" read "Relief organisation'
(iii) For "Refugee Camp "read" Township/ Colony".
(iv) For "Director of Relief and Rehabilitation" read "Director of Rehabilitation".
(v) For "Camp Accountant" read "Administrator/Officer-in-charge"

(g) Delete all the reference to the Refugee Officers, Bombay.
(h) Delete references to all Admn.Circulars which are wholly cancelled, in other circulars.

Sd/-

Examiner, Outside Audits.

U.O.R. to the Govt. of Bombay, Rehabilitation Deptt., Bombay.

Rehabilitation Department.
D Branch.

In view of the position at 'A' overleaf, the administration circulars will have to be continued and suitably modified in the light of the changed position. The D.of R. may first see u.o. and say whether the amendments suggested by this Deptt. and the ex.O.A.D. are suitable.

Id/-
25/6/51.

U.O.R. to the D.of R. dt.25/6/51.

NRA.2.5.56.

Directorate of Rehabilitation.
'Accts.Branch'.

Returned with compliments -

This Directorate agrees with the amendments suggested by the Examiner, O.A.D. and R.H.D. As however the revised Administrative instructions will supercede the original administrative circulars the following suggestions may be incorporated in the new instructions so as to make them self-contained.

Resolution No.R-179. dt.10-12-48.

Para 1 should continued to remain in force except the reference to "relief" which may be delted.

Para 2 should continue to remain in force.

Para 3(i) As the A.G. Bombay has recommended deletion of administrative circular No.1 and partial deletion of Administrative circular No.4, it would be necessary to lay down specifically the financial powers of the Director of Rehabilitation and the Administrator/Officer-in-charge Township/Colonies in the revised instructions to audit the present requirements. It is suggested that in annexure 2 to Adm.circular No.4 word "Printing" may be added after stationery and before bicycles under item 1. The reference to Administrative circular No.1 appearing against item No.1 may be delted. The following powers may, however, be added thereto :-

"(ii) Powers to make and authorise local purchase of items the cost of which does not exceed Rs.50/- on each occasion in cases of emergency when the articles are required immediately and the purchase cannot be made through the above agencies."

Serial No.4 item (1) should stand as it is. As regards item (ii) it may be ~~xxxxxx~~ mentioned that impreat of the Colonies having been reduced considerably or totally withdrawn the financial powers which have been related to impreat are not adequate. It is proposed that the item may be substituted as follows :-

"The Director of Rehabilitation may sanction installation of water supply or repair and maintenance thereof at a cost not exceeding Rs.5,000/- provided the works are carried out through the P.W.D. This power shall be exercised only in case of emergency? Sub-items (iii) (iv) and (v) may be modified accordingly

(ii) In view of the circumstances explained in the foregoing para the financial powers of the Administrator/Officer-in-charge, Township/ Colonies which are related to their impreat vide item (2) (i) annexure to Adm.circular No.4 are also required to be reviewed. It is suggested that for services not specifically sanctioned the following ~~khumaki~~ financial powers may be delegated to the Administrator/Officer-in-Charge Colonies etc. -

i) Administrator Ulhasnagar Township and Officers-in-charge, D.Ps.Colonies, Ahmedabad. ) Rs.50/- p.m

(so long as the posts are held by officers of Dy.Collector's cadre)

with a proviso that the expenditure should not exceed Rs.10/- on each occasion and that the expenditure is met from the sanctioned grants.

ii) Other Officers-in-charge, Colonies - Rs.10/- p.m.

subject to the proviso that the expenditure does not exceed Rs.5~~0~~/- on each occasion and is met from the sanctioned grant.

Id/- 28/8. U.O.R. to R.R.D. Govt. of Bombay No.R/Accts/198/08040.

NRA.2.5.56.

Rehabilitation Department.
'D' Branch.

Submitted with reference to office note, dated the 25th June 1951.

2. Please see the foregoing note of the Director of Rehabilitation on the suggestions made by the Examiner, Outside Audit. The suggestions of the D.of R. for modifying the powers delegated to the D.of R. and the Officers-in-charg Displaced Persons' Colonies suitably in view of the reasons stated by him may be accepted. The D.of R. may, however, be requested u.o. to say whether para 3 of G.R., R.R.D. No.R.179, dated the 10th December 1948, will not need to be amended in view of the modification made in Administrative Cir. No.4 and if so to suggest a revised draft para 3.

3. As regards the suggestion in para 1 of the Examiner, Outside Audit's note, dated the 22/6/51, viz. issue of a pamphlet after incorporating the various amendments suggested by him and this Deptt. what was intended in o.n., dt.14/4/51 was that instead of carrying out amendments to the various administrative circulars, it should be clarified that the procedure for maintaining accounts of cash stores, etc. in the D.ps. colonies should be accordance with the financial Rules and that the rules and orders contained in G.R., RRD. No.R.179, dt.10/12/48 and the administrative circulars accompanying it, should be considered to have been set aside. It is apparent, however, that the A.G. considers that wholesale cancellation of these would not be proper as even now there appears to be certain matters which are governed by the special set of rules laid down in the administrative circulars. It would have been better if the exact rules or orders which the A.G. considers should still be retained, had been specified so as to facilitate ...

facilitate preparation of a separate set of rules for guidance of the officers. Be that as it may, the issue of a separate pamphlet hardly seems necy. at this stage. All that would seem to be adequate would be to amend the relevant rules suitably as suggested in this Deptt. note, dt. 11/4/51, the A.G.'s note and the D.of R.'s note and the Officers concerned would know that the rules which have not been either deleted or modified continue to remain in force. If necy., this can be specifically brought to their notice.

4. As regards the suggestion to retain parmently permanently administrative circular No.3 by retaining the gist of rules 4 and 6 thereof, the Madh Colony has been closed and it is not necy. to bring out a summary of rules 4 and 6. The whole of the circular may be deleted.

5. A draft G.R.together with a complete list of the amendments proposed is put up for approval which will have to be shown to F.D. for concurrence. Separate orders will have to be issued on portion X of the D.or R.'s letter. This Deptt. has already agreed to the suggestion by the C.M.O.-in-charge d.ps. Colonies who is under the administrative control of the L.S.G. and P.H.D. That Deptt. will have to see u.o. The accompanying draft orders may first be g shown u.o. to the D.of R. who may be requested to say if the various amendments are in order and if necy., suggest any other modifications which may have been left out consequent on the proposed amendments. The pp. may thereafter, to be referred to the F.D.

Id/-
27/3/52.

The post and office of the D.of R. will be abolished with a period of 2 months as far as can be seen at present. In view of this will any further changes be necessary in the draft orders proposed on p.27-33 Past?

Id/- J.C.F.
2/4/52.

NRA.2.5.56.

Officers in the Organisation
for Relief of displaced persons.
Delegation of Powers to

Government of Bombay.
Rehabilitation Department.
Resolution No. R.179-D.
Address, March 1952

Read :- (1) Govt. Resolution, RHD., No. R.179, dt.10/12/48

(11) Govt. Resolution R.H.D., No. R.179/28433-D. dt. 21/11/50.

Resolution :- Govt. has had under consideration for some time past the question of suitably modifying the orders issued in G.R., RHD. No.R.179, dt.10/12/48 and the various administration circulars accompanying it, in the light of the changes that have taken place consequent on the general stoppage of gratuitous relief to displaced persons and the progress made in the rehabilitation of d.ps. and is pleased to direct that the modifications mentioned in the accompanying list should be made in the orders issued in G.R.,RHD., No.R.179 dt.10/12/48 and the various administrative circulars accompanying it with immediate effect.

2. In view of the termination of the system of internal concurrent audit in the various d.ps. colonies and as the camps for the administration of which the various rules and orders were issued are no more relief caps but have been converted into d.ps. colonies or townships as the case may be, many of the rules and orders contained in the Administrative circulars have now become obsolete. The procedure for maintenance of accounts of cash stores etc. in these colonies will, therefore, generally be, in accordance with the financial rules contained in the Manual of Financial Rules (F.P. No.I) except in those cases where the spl.rules or orders issued in the administration circulars as amended from time to time continue to be applicable. The Officers concerned should, therefore ensure that the relevant financial rules and the order contained in G.R., R.H.D., No.R.179 dt.10/12/48 and the Administration circulars

Circulars ....

Circulars accompanying it is amended
are followed strictly.

3. In regard to the various amendments made consequent on the termination of the system of internal concurrent audit, it is also clarified that the Administrator, Ulhasnagar Township or the Officer-in-charge of the Colony as the case may be, will be wholly and solely responsible for all financial transactions and the satisfactory maintenance of cash stores, etc. accounts.

By order etc.....

d/c.

For Secy. to the Govt. of Bombay,
Rehabilitation Department.

Accompt. list of amendments referred to :

The Director of Rehabilitation,

All Collectors,

All Superintending Engineers,

The Public Health Engineer to Government,

The Electrical Engineer to Government,

All Executive Engineers,

The Administrator, Ulhasnagar Township,

All Officers-in-charge of Colonies,

The Accountant General, Bombay (through the F.D.),
The Dy. Accountant General, Baroda (through the F.D.),
The Annx F.D.
The Examiner, Outside Audit Department,

All Heads of Departments,
All Departments of the Secretariat.

NRA.2.5.66.

List of additions and alterations to the orders issued in G.R.,No.R.179, dated the 10th December 1948 and the Administration Circulars accompanying it.

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G.R.,R.H.D., No.R.179 dated the 10th December 1948.

Para 2(ii) Delete the words "The Refugee Officer, Bombay occuring in the first line of the para.

Para.2(iii) : Delete the words "the Refugee officer", Bombay, occuring in the 4th line of the para.

Para 4 and 5 : Delete paras 4 and 5 of G.R.,R.H.D., No.R.179, dated the 10th December 1948 and number the existing para 6 and 7 as paras 4 and 5.

Para 6 :-

(i) For the words "Administrators or Camp "Commandants as the case may be "substitute the words "Administrator Ulhasnagar Township or the officers in charge Displaced Persons Colonies as the case may be."

Delte the words "The Refugee Officer, Bombay" occuring in the fourth line of thie para.

2. Administration Circular No.I.

Delete the Circular.

3. Administration Circular No.3.

Delete the circular.

4. Administration Circular No.4.

(i) Delete para 1 , 2 and 3(a) and 7 and 9(a) of the Circular.

(ii) Delete the words "and recouped by the Camp Commandants from the nearest treasury" occuring in the 2nd line of para 8.

(iii) Delete the 2nd and last sentence in para.8.

(iv) Annexture I and II.

(a) Delete item I in Annexture 1 renumbering item 2 as item 1 and items 2 and 3 of Annexture 2, renumbering existing item 4 as item 2.

(b) Annexture.....

(b) Annexture I.

In existing item 2 (to be renumbered as Item 1 vide (a) above) for the existing power (i) appearing against the item, substitute the following.

(i) For services not specially sanctioned.

| | |
|---|---|
| Administrator, Ulhasnagar Township. | Rs.50/- p.m. provided that the expenditure on each occasion should not exceed Rs.10 on each occasion and that the expenditure is met from sanctioned grants. |
| Other Officers in charge of Colonies and Townships. | Rs.10/- p.m. provided that the ~~xxxx~~ expenditure does not exceed Rs.5/- on each occasion and is met from the sanctioned grants. |

(c) In item 1 of Annexture 2 after the words "Stationery" and befor the word "Bicycles" add the word "Printing".

(d) In the statement of ~~x~~ 'Power' appearing against item 1 in Annexture 2 delete the words " and provided further that the purchases shouldbe within the scales sanctioned in Administration Circular No.I".

(e) Renumber the existing 'power' appearing against item I as (i) and add the following as (ii) :

(ii) Powers to make and authorise local purchases of ~~x~~ items the cost of which does not exceed Rs.50 on each occasion in cases of emergency when the articles are required immediately and the purchases cannot be made through the above agencies.

(f) For the existing item 4 (to be renumbered as item 2 vide (a) above), substitute the following:

| | |
|---|---|
| 2. Construction : works: | (i) Normally, water supply, electric equipment, repairs maintenances, roads and new construction will be the responsibility of the P.W.D. |
| | (ii) The Dir. of Rehabilitation may sanction installation of water supply or repair and maintenance.... |

maintenance thereof at a cost not exceedin Rs.5,000/- provided the works are carried out through the P.W.D. This however shall be exercised only in case of an emergency.

(iii) The Dir.of Rehabilitation may also sanction repairs, partition works and othe works relating to making the accommodation inhebitable and the roads within the same amount and subject to the same conditions as mentioned in (ii) above.

(iv) For all expenditure incurred out of the imprest proper voucher should be obtained with a duplicate copy of each voucher. The originals only will bear revenue stamps necessary.

(v) Recoupment of expenditure should be effected by means of fully vouched contingent bills carrying the originals of the vouchers. The contingent bills should be serially numbered and should be separately drawn for the different types of supplies as laid down in paragraph 1 of the Administration Circular No.3.

5. Administration Cir. No-5

For the existing 6. ~~Administration~~ Circular substitute the following

"Administration Circular No.5.

Subject:- Procedure for the payment of bills for pay and allowances and contingent expenditure of the staff of townships or colonies under the Dir.of Rehn.

1. Each Administrator or Officer-in-charge, Displaced Persons Colony as the case may, be, will be wholly responsible to see that the bills are ~~xx~~ prepared in accordance with the prescribed rules and that proper accounts are maintained for all transactions includin stores and money received by him.

2. The bills will be signed by the administrator, or Officer-in-charge of the Displaced Persons Colony as the case may be, as the disbursing officer and unless

the....

unless the officer is himself a Gazetted Officer, the bills will be submitted for signature to the Mamlatdar within whose jurisdiction the township or colony is situated, who will be the Drawing Officer for the purpose. This procedure does not, however, apply to the townships and colonies in Greater Bombay and the Thane District in the case of which, the Director of Rehabilitation will be the Drawing Officer.

3. No bill will be passed for payment in the Treasury unless it is duly signed by the Drawing Officer, duly authorised."

6. Administration Circular No.6.

(i) Cancel paras2,3 and 4 renumbering the existing paras.5 to 12 as paras 2 to 9.

(ii) Para 5(to be renumbered as para 2) vide (i) above.

For the words 'concurrent audit' occuring in the first line of this para.substitute the words 'local audit (test)".

(iii) Para 10(to be renumbered para 7 vide (i) above.

Delete Serial No.(ii) in this para.and form

(iv) Para.11 (to be renumbered as para 8 vide (i) above).

Delete the words 'and the Camp Accountant should be associated with this check, in lines 4 and 5 of this para.

(iv) Para.12(no be renumbered as para 9 vide (i) above.)

Delete the words 'and the accountant jointly and in the 2nd and 3rd line of this para.

7. Administration Circular No.7.

(i) Delete existing paras.2,4 and 5 renumbering para.3 as para 2.

(ii) Refugee Camp Account Rules.

(a) For words 'Camp Commandant' wherever they occur in rules 8,10 and 11, 12 and 15 and 16, substitute the words Administrator, Ulhasnagar Township or the Officer-in-charge of the Colony as the case may be.

(b) Delte .....

(b) Delete the 2nd sentence of rule 1.

(c) Delete Rules 2 and 3, renumbering the existing rules 4 to 25 as to 1 to 23.

Rule 8 :- Delete the words 'Camp Accountant' or occuring in the 4th line of this rule.

Rule 10 :- Delete the words and the accountant respectively occuring in the last line of this rule.

Rule 11 :- Delete the words "The Camp Accountant and occuring in lines 6 and 7 of this rule.

Rule 12:- For the words the Camp Accountant occuring in line 10 of this rules, substitute the words "Administrator".

Rule 15:-

For the words 'Camp Accountant' occuring in the last line of this Rule, substitute the words 'Administrator, Ulhasnagar Township or the Officer-in-charge, of the Colony as the case may be".

Rule 16 :-

For the words "Camp Accountants" occuring in line 5 and 6 of this rule, substitute the words "the Administrator, Ulhasnagar Township or the officer-in-charge of the Colony as the case may be.

8. Administration Circular No.8.

Delete the Administration Circular No.8.

9. Administration Circular No.9.

Delete this Administration Circular

10. The following further amendments of a general nature should be carried out wherever the words in question appear either in G.R., R.H.D. No.R.179 dated the 10th December 1948 or the Administration Circulars.

(i) For "Refugees" a read "Displaced Persons".
(ii) For "Refugee organisation" read "Relief organisation".
(iii) For "Refugee Camp" read "Township/Colony".
(iv) For "Director of Relief and Rehabilitation" read "Director of Rehabilitation",

(v).....

(v) For "Camp Accountant" read "Administrator/ Officer-in-charge".

(vi) For 'Camp Commdndant' read Administrator, Ulhasnagar Township or the officer-in-charge of the Colony as the case may be".

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Rehabilitation Department.
D.Sr.

Resubmitted with reference to A.S.'s note dated the 2nd April 1952.

2. Although the Directorate may be abolished in about two months from now, the question of making further modifications can be considered later. It appears that some of the provisions of the various administrative circulars may kx have to be radically revised e.g. administrative circular No.4 which inter alia relates to financial powers of the Director of Rehabilitation. Similarly the relevent paras in G.R., R.H.D.,No.R.179, dated 10-12-1948 relating to the Dir. of Reh.countersigning the bills, etc. will have also to be modified. It is not clear whether any other officer may have to be appointed to do the functions of the Dir.of Rehab.in this respect. If the Collrs. are appointed as Controlling Officers in respect of contingent expenditure in colonies under their control, the reference to the Dir. of Rehab.will have to be deleted from para 6, and the names of the Collrs. inserted therein. The question can however be decided when the closure of the Directorate takes place and the details of the work to be transferred to the Collrs. etc. are decided. There are other provisions of the various administrative circulars, however which will remain unaffected even after the Directorate is closed and for the present there is no objection to issuing the draft orders as they are. If approved the Dir. of Rehab.may see u.o. as suggested in office note dated the 27th March 1952.

Id/-
5/4/52.

Id/-
16/4/52.

U.O. R. to the D.of R.
dt. ~~26/4~~ 16/4/52.

R.179/46883. R.H.D./D.Br.

These papers had been sent to the F.B. for sending them on to D.of R. on 16th April 1952, but they ~~xx~~ were mis-sent to F.D. along with another case. They have now been received back from F.D. with the case at 'A'. These papers may now be sent to D.of R. as proposed in O.N. dt.5/4/52.

Id/-
4/6/52.

Id/-
11/6/52.

U.O.R. to D.of R. No.R/179/46883-D
Dt. the 11th June 1952.

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Directorate of Rehabilitation.
'Accounts Branch'.

Returned w.cs.

2. The Directorate of Rehabilitation is due for closure ~~xx~~ on the 31st July 1952, whereafter the functions of the Director, barring these connected with the control over the budgeting and reconciliation of expenditure, will be carried out by the respective Collectors and the Administrator, Ulhasnagar Township. By the time the proposed corrigenda are issued the Directorate may be non-~~xxx~~ existant. It is, therefore, suggested that the draft order may be so amended as to provide for the new set up of the organisation.

Id/-
23.7.52.

to the
U.O.R. to the Secy. ~~xxxxxthe~~ Govt. of Bombay, R.H.D.
No.R/Accts/0372 dated the 23rd July, 1952.

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D.O.No.OA/RFG/6913/2681.

Subj:- Administrative Circular of the
~~x~~ Govt. of Bombay.
Amendments to -

Dear Shri Fernandez,

Will you please refer to the correspondence resting with the Govt. of Bombay, Rehabilitation Department letter No.R/179/9659/D, dt. 10-4-52 in connection with the question of amendment of Administrative circulars of the Govt. of Bombay?

As it is desirable that the Administrative Orders in the form of pamphlet should be issued earlier for the of the ..

guidance of the Administrative Officers I shall be obliged if you kindly state when the orders of Govt. may be expected.

Yours sincerely,

Sd/- P.D.Naik.

To

Shri J.C.Fernandez,
Asstt.Secretary to the Govt. of Bombay,
Rehabilitation Department, Bombay.

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Rehabilitation Department.
D Branch.

Submitted with reference to office note, dated the 5th April 1952.

2. The Directorate of Rehabilitation has since closed down with effect from 1-8-1952, The work ed down in the Directorate has been transferred to the Administrator, Ulhasnagar Township and the Collrs. of the districts concerned. The orders issued in G.R.,R.H.D., No.R.179, dated the 10th Dec.1948 / were issued in the special circumstances existing in 1948 when a majority of the displaced persons was in receipt of gratuitous relief. The classification of camps (Administration Circular No.1), procedure for making purchases, (Administration Circular No.4), Accounting procedure for refugee camps (Administration Circular No.6) were all laid down for the purpose of administration of the various camps. The position has now entirely changed with the conversion of these camps into townships and colonies and it appears that the provisions of most of the Administration Circulars accompanying G.R.R.H.D.No.R.179, dated 10-12-48 are now inoperative. The

which were proposed to be modified further as indicated in the list of amendments on page 29 ante will have therefore to be further modified in several respects. The orders contained in G.R., R.H.D. No.R.179, dt.the 10th Dec.1948

internal....

internal audit system which was the main basis for the issue of the various Circulars has since been abolished and accounts work is now being looked after by the regular staff of the colony. The internal audit system was introduced with a view to dealing in quickly with the checking of bills and disbursement of moneysetc. andhence it was that a detailed procedure was laid down for administration of the camps. In view of the position existing at present, it is therefore a question whether the administration circular serve any useful purpose and whether any of the various provisions contained therein do actually come into play. Although these administration circulars were issued for the specific purpose the proper administration of the relief camps, financial rules for the conduct of Govt., busin were always applicable to these camps. With th conversion of these camps into townships and colonies and particularly as now they are under the direct control of the Collrs. their positio is no way different from that of the towns in other parts of the State and no separate proced for maintaining of accounts of cash, stores and general administration of the colonies would seem necessary. As a matter of fact certain colonies which did not exist when these circular were issued e.g. the dispersal settlement in East Khandesh, West Khandesh, A'nagar District, the Upnagar Colony seem to have carried on their administration without having recourse to these circulars. In consequence, instead of issuing any further amendments to the Administr tion circulars many of which have become absole

the proper .....

absolete, the proper course would seem to be to cancel all the circulars. But before this is done, it would be desirable to consult the Chairmen Ex.Committee, Women Section, Administrator, Ulhasnagar and the Collectors concerned, with a view to finding out how far the various administration circulars are actually applicable at present and whether any specific separate procedure is required to be laid down in the present circumstances. The accompanying draft letter may issue. A draft letter to the A.G. is also put up for approv

Id/-
3/10/52.

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Letter.

To

The Examiner, Outside Audit Department.

No.R.179/30106-D. Secretariat,
Bombay, 15th October 1952.

Subject:- Administration Circulars of the Govt.of Bombay. Amendments to -

Reference correspondence resting with Shri P.D.Naik's D.O. letter No.OA/RFG/6918, dated 26/8/52 to Shri J.C.Fernandez, on the subject noted above.

2. The question of making further amendments to the administration circulars is being considered in consultation with the Chairman, Ex.Committee for Welfare of displaced Women, the Administrator, Ulhasnagar and the Collectors of the distts. within & whose jurisdiction displaced persons' townships and colonies are situated. In view of the conversion of the former relief camps into colonies and particularly, the closure of the Directorate with effect from the 1/8/1952, it is felt that no useful purpose will be served by making further amendments to the existing administration circulars and the feasibility of issuing a revised set of rules in the light of the position existing at present is being explored.

A copy ....

A copy of a letter addressed to the officers concerned is enclosed for your information. A further communication will be made to you in due course.

Sd/-

For Secretary to the Government of Bombay,
Rehabilitation Department.

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Letter.

To

The Chairman, Executive Committee for the
Welfare of Displaced Women,
The Administrator, Ulhasnagar Township,
The Collector of Baroda,
The Collector of Bombay, Rehabilitation Branch,
The Collector of Ahmedabad,
The Collector of Poona.
The Collector of Kolhapur.

No.R.179-D

Secretariat (Annexe), Fort,
Bombay, 15th October 1952.

Subject:- Administration Circulars of the
Government of Bombay - Amendments to -

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A reference is invited to Government Resolution, Rehabilitation Department, No.R.179, dated the 10th December 1948, and the several Administration Circulars accompanying it. In view of the general stoppage of gratuitous relief and the ~~question~~ of conversion of the 'camps' into townships and colonies, the has been under the consideration of Government for some time past. The orders contained in Government Resolution, Rehabilitation Department No.R.179, dated the 10th December 1948, and the ~~xxxx~~ provisions of the various administration circulars were issued in the special circumstances existing when a majority of the displaced persons was in receipt of gratuitous relief. The position has now entirely changed with the conversion of the former "relief camps" into ~~townships~~ townships and colonies and the stoppage of gratuitous relief except in the case of unattached women and children. The concurrent internal audit system which was the basis for the issue of the various administration ~~fi~~ circulars has since been ~~a~~ abolished and the accounts work is now being looked after by the

regular....

staff of the colony. It seems therefore that hardly any of the provisions of the various administration circulars accompanying Government Resolution, Rehabilitation Department, No.R.179 dated the 10th December 1948 continue to be operative in the townships and colonies.

2. Although the administration circulars were issued for the proper administration of the camps, the financial rules of Government relating to cash, stores, contingent expenditure etc., always continued to be applicable except to the extent to which they were amplified or relaxed for the purpose of the administration of the camps. In view of the circumstances explained earlier in paragraph 1 and mmp specially in view of the closure of the Directorate of Rehabilitation and transfer of the work done by it to the Collectors, the position of these townships, and colonies seems to be in no way different from the towns, cities etc. in the other parts of the Bombay State. It is therefore felt that no mx useful purpose will be served by making any further amendments t the administration circulars and that they may be cancelled. You are, therefore, requested to offer remarks on this suggestion and say how far the provision of either the orders contained in Government Resolution, Rehabilitation Department No.R.179, dated the 10th December 1948 or the various administration circulars accompanying it, are still in operation in so x f as colonies or townships under your control are concerned ar if so, to point out the specific provisions which need to b retained in the light of the experience of the day to day working of the colonies and the remarks made by audit from time to time. In the latter case, you are also requested t say whether it would not be useful to issue a separate set c orders, superseding those contained in the administration circulars and confirming to the actual position existing at present and to forward to Government a suitable set of rule which in your opinion should be issued for the administratic of the townships and colonies.

This may please be treated as ~~xxxxxx~~ as.....

as urgent.

Sd/- J.C.Fernandez,

For Secretary to the Government of Bombay,
Rehabilitation Department.

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No.2485/Gen./Misc.I of 1952.
Office of the Collector
Bombay Suburban District,
Rehabilitation Branch,
Queen's Barracks, Cooperage,
Bombay 1, 24th November 1952.

To

The Secretary to the Government of Bombay,
Rehabilitation Department, Bombay.

Subject:- Administrative Circulars of the
Government of Bombay - Ammendments to -

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Reference Government letter, Rehabilitation Department No. R.179-D, dated the 16.10.52 on the subject mentioned above.

2. The Chembur Colony is the only colony in Greater Bombay and is under the administrative control of the undersigned. The scheme of the grant of gratuitous relief is not x in operation in so far as Chembur Colony is concerned. Practically no provisions of the Administrative Circulars accompanying Government Resolution, Rehabilitation Department No.R.179 dated the 10.12.48 continue to be operative in that colony. I therefore agree with the Government that no useful purpose will be served by making any further amendments to the said R Circulars.

3. It will however be necessary to declare the Collector of Bombay as Countersigning Officer for the purposes of Contingencies of Chembur Colony before cancelling the Government Resolution in question and the circulars.

4. Incidently it may be mentioned that powers to make appointments to posts the starting pay of which does not exceed Rs.150/- were delegated to all Collectors vide Government Resolution in question. Recently however, it is observed that the appointment to post of Officer-in-charge, Chembur Colony the starting pay of which ~~xxxxx~~ is Rs.150/- has been made by Govt. direct. The position may please be clarified and the powers of the Collector in so far as the appointment of staff

in the ....

in the Colony is concerned may please be defined.

Sd/-

Collector of Bombay,
Bombay Suburban District.

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NRA.4.5.56.

Rehabilitation Department.
'D' Branch.

These papers deal with the delegation of powers to the Collrs. and officers-in-charge of displaced persons' colonies for administration of the Displaced Persons' Township and Colonies. In G.R., RHD., No.R.179-D, dated the 10th Decr.1948, orders were first issued, prescribing the powers of the D.of R., the Collrs. and the Camp Commandants of former relief camps. The orders m also prescribed various administration circulars according to which the administration of the former relief camps was to be carried out. With the general stoppage of gratuitous relief, the conversion of the former relief camp into townships and colonies and the abolition of the Directorate of Rehabilitation, many of the provisions of G.R., R.H.D.No.R.179, dated the 10th Decr.,1948 and the administration circulars became obsolete and the question of modifying the orders of ~~declaring~~ some of the Administration ~~Xxxx~~ Circulars was taken up. In view of the complete change in the situation since the time the displaced persons first came to this State in 1948, it was felt that no useful purpose will be served by merely carrying out amendments to the orders contained in G.R.,RH.D., No.R.179, dated the 10th Decr.1948 and the Administration R Circulars accompanying it and that it would be more appropriate to issue a fresh set of circulars or orders which would conform to the actual position, existing at present. With a view, therefore, to finding out which of the provisions of the orders issued in 1948 were still operative and need to be retained, the Chairman, Ex.Committee., W.S. the Collrs. in whose jurisdiction displaced persons

colonies.....

colonies are situated and the Administrator, U'nagar township were consulted vide G.L.,R.H.D.No.R.179, dated the 15th Oct.1952. Please see also office note dated the 17th Sept.1952. Replies of all the officers have been received and they have all agreed that no useful purpose will be served by carrying out any amendments to the Circulars and that they may be cancelled. Some of the officers have, however, suggested retention of some of the provisions of the various administration circulars and the delegation of certain specific financial powers for incurring expenditure upto a fixed limit. The replies of the officers and the proposals made by them are dealt with below

2. Chairman, Ex.Committee for the Welfare of Displaced Women.

The Chairman agrees that all the Administration Circulars except Administration Circular No.2(relating to medical relief) may be cancelled. As regards Administration Circular No.2 the Chairman suggests retention of the circular in the Ulhasnagar Township (as the N.S.S. is now accommodated in the Ulhasnagar township) with such amendments as the Administrator might suggest. The Administration Circular No.2 accompanying G.R.,R.& R.D.,No.R.179, dated the 10th Decr.1948 has been substituted in May 1952 last by a revised Administration Circular vide G.R.,R.H.D.No. R.179-D, dated the 14th May 1952. The revised Administration Circular which was issued in consultation with the L.S.G. and P.H.D. and the Surgeon Genl. with the Govt. of Bombay incorporates many new rules and orders issued from time to time in view of the changes that have taken place since relief camps were first kxx started for displaced persons. The circular describes in detail the medical and sanitary arrangements to be made in the Displaced

Persons' ..

Persons' Townships and Colonies. As the que... was considered only last year, it would seem to be desirable to retain the revised Administration Circular. But even after the issue of this revise circular, important changes have occured. The Directorate of Rehabilitation which has been referred to in the Circular has since been abolish ed. The post of C.M.O. in-charge D.P.Colonies has also been abelished since Janry.1953. It appears, therefore, that radical changes will have to be made in the revised Administration Circular No.2 Since the abolition of the post of C.M.O.In-charge D.P.Colonies the L.S. G. and P.H.D. has issued orders delegating certain powers (financial as wel as administration) to the Civil Surgeons. The control over sanitary establishment now vests in the the Director of Public Health. Which of the provisions of revised Administration Circul No.2 need to be retained in the present circumstances will have, therefore, to be decided in consultation with the L.S.G. and PH.D. The Surgeon Genl.and the D.P.H. An extract para of this note may be forwarded to the L.S.G. and P.H.D for urgent remarks with a request to consult the S.G. and the D.P.H. Pending a final decision Administration Circular No.2 as inserted by G.R. RHD.,No.R.179-D, dated the 14th May 1952 may be retained.

3. Administrator, Ulhasnagar Township.

The Administrator agrees with the suggestion made in G.L.,RHD,No.R.179-D, dated the 15th Octobe 1952. The Administrator has however, made the following suggestions.

i) The Administrator, Ulhasnagar Township may be delegated power to incur expenditure on office equipment, stationery, bicycles, furniture, etc....

etc. upto Rs.500/- only subject to the provision that he should report to Govt. the purchases made forthwith and provided further that the purchases are made through the Supdt. G.P. & S.or ~~xxxx~~ through an institution receiving Govt. grant.

ii) An imprest of Rs.500/- instead of Rs.300/- as at present may be placed at the disposal of the Administrator as the expenditure will increase on account of (i) above.

The administrator's proposals are examined below.

As regards (i) the proposal has been made obviously on the analogy of the powers delegated to the D.of R. in Annexture 2 to the Administration Circular No.4. This power was sanctioned to the D.of R.when new camps were being set up and he had to make immediate arrangements for purchasing the necy.office equipment, stationery, etc. Arranging the requirements through the normal channels viz. obtaining sanction of Govt. purchasing the articles either through the Supdt. G.P. & St.or the Stores Purchasing Officer, etc.,would have involved considerable delay and some special powers had, therefore, been delegated to the D.of R. Normally stationery (this includes most of the articles even including bicycles required for running an office, efficiently) has to be obtained from the Supdt.,G.P. & S.and no powers are required to be delegated to any of the officers for purchase of stationery. Stationery can be purchased for a new office only during the first year of its creation with the sanction of Govt. As regards furniture also, furniture for a new office has to be purchased only after obtaining sanction of Govt. Replacement of old furniture or purchase of new furniture for an office which is already continued can, however, be purchased in accordance with the

provisions....

provisions of Rule 72 in the Manual of Contingc. Expr. From clause (b) of the para.72 it will be seen that addl.articles of furniture can be purchased by the disbursing officers concerned, where contract grants have been sanctioned. In cases where contract grants are not sanctioned, such articles can be purchased by the disbursing officers when the value does not exceed Rs.50/-, while controlling officers can sanction purchases upto any amount provided the expr. can be met from the sanctioned budget grants. In the first place, contract grants have not been sanctioned to either the Administrator Ulhasnagar or the Officers-in-charge of Colonies and the preliminary part of Rule 74(b) of the Bombay Contingent Manual is not applicable to these officers. Seccdly, in so far as the latter part of the para is concerned, secy.,R.H.D. himself is the controlling officer for the expr. incurred on these offices. Power to sanction purchase of furniture in excess of Rs.50/- can, therefore, in accordance with the existing rules, be exercised by the Secy., RHD.alone. In view of the provisions of rule 72, which are well established and have been found to present no practical difficulties in their operation it is not desirable to delegate either to the Administrator or for that matter the Collrs. the power to make purchases of furniture over the limit of Rs.50/-. The conditions in all the colonies and townships are now settled and no special powers for incurring expr. on purchases of office equipment contingencies, furniture etc. need be delegated to the Administrator or the Collrs.

I agree.
Id/-J.C.F.
17/6.

As regards the imprest, in view of the position stated above, the question of increasing the imprest does not arise. But this apart, an imprest is to be sanctioned on the basis of the

I agree
Id/-J.C.F.
17/6.

average...

average fortnightly contingent expenditure and since the present imprest was sanctioned apparently on this basis, an ad hoc increase cannot be sanctioned.

4. Collector of Baroda.

Agrees to the suggestion to delete the Administration Circulars and has no special suggestions to make.

5. Collr. of Bombay (Rehabilitation Br.).

Orders on para 3 and 4 of his letter have already been issued vide G.R.,RHD, No.R.179-D, dated the 8th December 1952.

6. Collector of A'bad.

While agreeing that the Administration Circulars are now obsolete, the Collr. has made certain suggestions for retaining some of the rules and the forms prescribed under the Administration Circular as these are not prescribed under the rules. The Collr. has also forwarded a draft circular contbining his suggestions. Since these are based on actual experience of working of the colonies and involve no delegation of addl.powers either to the Collrs. or Administrator or Officer-in-charge, We may accept the same. The Collr. has suggested the maintenance of certain registers e.g. the establishment check register, Register for payment of receiving charges such as rents, stock requirements, etc. While there is no objection to prescribing the Registers the Collector has not suggested the forms in which the registers should be maintained. It would have been helpful if the exact forms in which the registers are to be maintained were indicated to the officers. The A.G. may be requested to suggest suitable forms.

7. Collector of Poona.

Please see the Collr.'s letter No.RFG/WS/3703/52, dated the 26th Decr.1952. The suggestions made by the Collr. in paras 2,3, 4 and 5 of his letter are dealt with serially.

(a) Para....

(a) Para.2(1) Power to incur expr. on Contingencies.

The suggestion (1) sub-para 2(1) of the Collr.'s letter Viz. empowering the Collr. to incur expr. on purchases of office equipment, contingencies furniture, etc. upto a limit of Rs.500/- is the same as that of the Administrator, U'nagar. This has been dealt with in para.3 above and it is proposed not to accept the suggestion.

(b) Para.2(ii) - Repairs to Petromax lamps.

The Collr.'s proposal is not quite clear. The power to incur expr. on repairs is required presumably because the Pimpri Colony is not electrified and that lighting on the streets is provided by Petromax lamps. It is not clear who looks after the street-lighting in the camp i.e. whether the colony staff or the P.W.D. It appears that this work should be looked after by the P.W.D. who can make proposals as and when necy. In any case this is not the position in all camps and the proposal to delegate the power to incur expr. on repairs is thus not a general one. No general delegation of powers is, therefore, necy. in the case of all Collrs. If the Collr. desires that the power is necy. in respect of the Pimpri Colony, he may make out a separate case by furnishing detailed justification. We may inform the Collr. accordingly.

(c) Para.2(iii)

The remarks in respect of Serial No.(ii) Viz. powers to purchase and repair petromax lamps, hold good in this case also. We may ask the Collr. to justify his proposal in greater detail.

As regards permanent advance we may ask the Collr. to furnish information on the following points :-

i) Present p.a. of the Officer-in-charge,

ii) .....

ii) Average fortnightly contingent expr. based on the figures for the last one year.

The Collrs. have already been declared as the controlling and countersigning officers vide Sr. No.4 in G.R.,RHD.No.R.179-D, dated the 8th Decr. 1952. The Officer-in-charge, of Displaced Persons' Colonies and townships are already treated as disbursing officers. They may continue to be treated as 'disbursing officers'.

(d) Para 3: Power to create tempy.non-gazetted posts :-

The power to create tempy.non-gazetted posts were delegated to the Dir.of Rehabilitation when the displaced persons influx was still continuing and camps had to be set up at short notice and establishment had to be sanctioned without delay. Most of the camps were not properly working when the control over relief camps was taken over by the Govt. of B'bay ~~xxx~~ and the D.of R. had, therefore, to be given special powers to create non-gazetted posts so as to meet the situation. The circumstances have now changed ~~xxxx~~ and the conditions in the colonies are now settled. It is not, therefore, necy.to delegate the power to create tempy.non-gazetted posts to the Collrs. The Collr. may approach Govt. for sanctioning the posts if there is a case on merits. We may inform the Collr. that his suggestion cannot be accepted.

I agree.
Id/- J.C.P.
dt.17/6.

(e) Para 4 of the Collr.'s letter:

The Collr.'s suggestion may be accepted and ~~xx~~ incprporated in the revised orders to be issued.

(f) Para.5 of the Collr.'s letter :

The account rules for the D.P.Colonies were laid down in Administration Circular No.7. It does not seem that it is now necy. to continue the rules. Firstly these rules contemplated a system of concurrent internal audit which has now been stopped. Secondly, most of the rules pertained to 'arrival and departure .....

departure' of displaced persons, distribution of rations etc. While the other provision of the rule were intended for disbursement of Govt. money acco of stores etc., these can now be maintened in accordance with the normal rules contained in the Financial Rules. It does not, therefore, appear necy. to continue the Accounts rule any longer. The A.G. may, however, be requested to offer remarks. In the accompanying draft orders, it is however proposed to retain some of the important provisions of Administration Circular No.7, especi rules 8,9 and 10 and 11 relating to receipt and pa ment of money.

(g) Para.6

The Collr.'s suggestion to treat the posts on the establishment of Displaced Persons' colonies as a tempy.addition to the cadre of Revenue staff presents some difficulties. The posts in the D.P.Colonies are not analogous to the posts in the Revenue Deptt. in all respects. Although the clerical scale are generally the same as those in the Revenue Deptt. the nature of the duties differs in some respects from those performed by Collrs. in the regular revenue office. The scale of pay of the Officers-in-charge of Displaced Persons' Colonies, other than those held by personnel drawn from the Revenue Cadre, are not the same as those in the Revenue Deptt. These townships and colonies are still in a formative stage and it is not clear what exact arrangements will have to be made in these townships and colonies once local bodies are established in these colonies and what staff exactly willbe retained to look after the residuary work. When all these outstanding matters are settled the question how

long ...

long the posts should be continued, whether any of them will have to be made permanent, etc. will be ~~xxx~~ considered in good tome. It is, therefore, felt that it is yet too early to take a decision in the matter and we may inform the Coll'r. that his proposal cannot be accppted.

I agree, the R.D. will only create complications at present.

Id/- J.C.F.
17/6.

8. Collr. of Kolhapur.

Agrees to the suggestion andhas no special remarks to offer.

9. In the light of the remarks offered above, the accompanying G.R. may issue. The orders issued in G.R., RHD.No.R.179-D, dated the 8th Decr.1952 delegating certain powers to the Administrator, the Collrs. consequent on the closure of the Directorate of Rehabilitation have been taken into account in drafting the orders. The A.G.,B'bay, may first see u.o. for favour of urgent remarks. The papers will also have to be referred to the F.D. before issue but this will be done on receipt of the papers from the A.G.Bombay. A draft ~~xxx~~ endt. to the L.S.G. and P.H.D. and a draft letter to the Collr. of Poona is also put up.

Id/-
12/6/53.

Re.Para 5(1) of the Draft G.R.

The block register referred to in paras 10 of the Adm.Cir.No.6 contemplates divisions of camps into blocks of about 1000 d.ps. each. Para 2 of the draft G.R. cancels Adm.Cir.No.6 and the term block will have to be explained. The necessity of the register in respect of destitutes as also the practicability of maintaining it uptodate with the existing staff ~~x~~ needs also be considered, as non-maintenance of block registers invited repeated objections from audit and had to be ~~considered~~ condoled in several cases in the past. The requirements

if....

requirement if absolutely felt necy.for statistical purposes should be modified to ~~xx~~ indicate the position of population every six months in the prescried form a block being regarded as a division of a T.S. or colony ~~xxxx~~ consisting of 1000 D.Ps. Block registers must be entered monthly in respect of Destitutes.

Id/-
15/6/53.

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## Receipts and payment of money.

i) All cash transactions on behalf of the colony or ~~transport~~ township shall be entered in the prescribed Cash Book as they occur and classified under the appropriate heads of account. All moneys received for credit to Government shall be acknowledged on a receipt in the prescribed form under the signatures of the Administrator or Officer or, in his absence any other officer authorised by Government. Before signing a receipt it shall be the duty of the officer signing the receipt to see that the money received has been duly recorded in the Cash Book and in token of this check, each entry in the Cash Book shall be attested by him.

ii) All moneys received for credit to Government shall as far as possible be paid into the Treasury the same day. No portion of the daily receipts shall remain unpaid at the end of the next working day except under the written orders of the Administrator or Officer-in-charge. The moneys sent to the Treasury shall be accompanied by a Treasury Challan (in the prescribed form) in duplicate, one copy shall be received back duly signed as a receipt to serve as a voucher for the remittance and filled separately.

iii) Private cash shall under no circumstances be mixed with the Government moneys which shall be kept in strong iron safe having two locks the keys of which shall be with the Administrator or Officer.

iv) Money drawn from the Treasury on account of pay, travelling allowance and contingent bills and disbursements made therefrom shall be entered in the Cash Book on the day on which the transaction takes place and as far as possible in the order of occurrence of each transaction. At the end of each day the Cash Books shall be closed and balanced, the balance being verified with the actual cash in hand and a certificate to this effect being recorded over the signatures of the Administrator or Officer-in-charge as the case may be.

Below:

i) Copy of letter No.WS/3/6556, dated the 27th Novr.1952, from the Chairman, Ex. Committee for the Welfare of Displaced Women, B'bay;

ii) Extract para.2 of this Deptt. note dated the 17th June 1953.

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No.R.179-D.
Rehabilitation Department.
Sectt.,etc. 24th June'53.

Forwarded to the L.S.G. & P.H.D. for urgent remarks with a request to consult, if necy., the Dir, of Public Health and Surgeon Genl.with the Govt.of B'bay.

By order, etc.,..

o/c.

Asstt.Secy.to the Govt.of
B8bay, RHD.

Sd/-

LETTER.

To

The Collr. of Poona.

No.R.179/46011-D. Sectt.,etc. 24th June 1953

Subject:-ADMINISTRATION CIRCULARS OF THE GOVERNMENT OF BOMBAY. Amendments to -

Ref. your letter No.RFG/WS/3703/52, dated the 26th Decr.1952, on the subject mentioned above.

2. Replies to the suggestion made in paras 2,3 and 6 of your letter are as under:-

i) Power to incur expr.on office equipment, stationery, furniture, etc.

The circumstances under which the power was delegated to the D. of R. do not now exist and it is not considered necy. to delegate to you and other Collrs. the power to incur expr. on purchase of office equipment etc. as these can now be obtained either through the Supdt.,G.P. & S. or the Stores Purchasing Officer.

ii) Power to incur expr. on repairs.

The proposal is not quite clear. The power to incur expr. on repairs to petromax lamps etc., is required presumably because the Pimpri Colony is not electrified. If so, this is not the case in all other colonies. Many of these colonies have been provided with electric lights on the streets and the question of delegating the powers proposed by you is, therefore, con fined to only those colonies where petromax lamps have been provided. No general orders are,

therefore.....

therefore, necy. It is not clear who looks after th streetlights in the Pimpri Colony and if this work i being done by the colony staff, please say whether it should not be done by the P.W.D. in any case, if you desire specific powers to be delegated to you to incur the expr., a separate case should be made out furnishing detailed justification, and explaining why it is not possible to incur the expr. by obtaining sanction of Govt. from time to time.

(iii) Power to incur expr. on purchase of kerosine.

The same remarks as in (ii) above hold good in this case also. As regards powers to the Officer-in-charge to purchase service postage stamps, please justify the proposal in greater detail. No other Officers-in-charge have asked for delegation of such a power. The present procedure in obtaining service postage stamps may kindly be indicated.

iv) Permanent Advan ce:

Please furnish the following information:

i) the p resent permanent advance of the Officer-in-charge;

ii) average fortnightly contingent expr. based on the figures for the last one year. In working out this figure, expr. of a periodical nature e.g. bills for water supply which can be met by drawing money on abstract bills should be excluded.

iv) As regards the suggestion to delegate the Officer-in-charge as disbursing officers and Collrs as controlling officers, your

attention is invited to the orders contained in G.R., RHD., No.R.179-D, dated the 8th Decr.1952. The existing orders whereby Officers-in-charge are treated as disbursing officers will be retained in the revised orders to be issued.

v) Para.3 of your letter.

It is regretted that your suggestion cannot be accepted. As the circumstances under which the powers were delegated to the Dir. of Rehabilitation, no longer exist, it is not considered necy. to delegate the powers to the Collrs.

Para.6 of your letter:

It is regretted that your suggestion to treat the posts sanctioned in the Displaced Persons Colonies as a tempy. addition to the Revenue Cadre cannot be accepted.

3. The other suggestions contained in your letter are proposed to be incorporated in the revised orders to be issued.

o/c.

Asstt.Secy.to the Govt.of B'bay, RHD.

Sd/-

A.G's office, Bombay.

Returned with compliments.

2. In para 6 of the D.O.R., this office has been asked to suggest suitable forms for the Registers proposed by the Collector of Ahmedabad. These Registers have already been prescribed in Rules 18,19,21 and 22 of the Refugee Camps Account Rules appended to Administration Circular No.7 and instructions regarding the forms of the Registers have been embodied in Rule 25 ibid. Specimen forms for these registers are appended which may be adopted with any modification considered necessary. Presumably, some such forms are already in use. Copies of the forms as finally adopted may kindly be sent to this office.

3. Para 5(i) of the proposed G.R. provides for the maintenance of a Block Register. The suitability of making provisions for ensuring the correctness of the block Register on the lines set out in para 11 of the Admn. Circular No.6 may be considered. Provisions of para 10(i) of the Administration Circular No.6 may also be incorporated in the Govt. Resolution suitably.

4. In form 4(i.e. Motor Lorry etc. working account) provisions for columns "Signature of the user" and "Signature of a Gazetted officer if the user is a non-gazetted officer", may be made as provided in columns 12 and 13 of Log Book prescribed in para 50(iii) of Manual of Contingent Expenditure.

5. The form of Bill Register (i.eTHY.411) prescribed in Finance Deptt., Circular Memorandum, No.8439/33 dt.20-3-51 seems to be more suitable and may be prescribed instead of the form proposed (Form 7). It may be provided that the bill register should be reviewed frequently by the ~~Exx~~ Officer in charge signing the bill to see that the bills presented for encashment have been duly brought into the cash book without delay.

6. A suitable provision in the lines of para 12 of the Admn.Circular No.7 may be incorporated in the Govt.Resolution.

7. The following provisions in the Admn. Circular No.7 may also be incorporated. Paras 3,4, 5,6,12,14,15,17,20 and 23-25.

8. It is presumed that the new form 2 enclosed to this Govt. Resolution will be in place of the old forms 5 and 7 (of Admn.Circular No.6) and that all stocks in addition to furniture fixture

and.....

and fittings would be shown therein.

Sd/-

Examiner,O.A.D.

U.O.R. to the Secretary to the Govt.of Bombay
Rehabilitation Deptt.Bombay.

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No.OA/RFG/6520 8th September'63.

No.DPC.1453/24240-Q.
Local Self-Government & Public Health Department.
Bombay Castle, 11th November 1953.

To

The Assistant Secretary to the Government of Bombay,
Rehabilitation Department.

Subject:-Administration Circular
No. 2 - Amendment of -,

Reference Government Endorsement, Rehabilitation Department, No. R.179-D, dated the 24-6-1953, on the subject mentioned above.

/General 2. In consultation with the Surgeon/with the Government of Bombay and the Director of Public Health for the Government of Bombay, this Department suggests that the following amendments should be made to the Administration Circular No.2 regarding medical sanitary and public health arrangements in the Displaced Persons' Colonies and Townships, approved in Government - Resolution, Rehabilitation Department, No.R.179-D, dated the 14th May 1952.

Paragraphs 1 and 2:- These paragraphs need no amendment.

Paragraph 3:- The following revised paragraph should be substituted for the existing paragraph.

"The Senior Medical Officer or Health Officer where one is appointed for each Township/Colony will be primarily in charge of the medical and sanitary services of the Township/Colony i.e. he will have full control over the medical and sanitary staff - employed at the Township/Colony, so far as day-to-day working is concerned. They will be under the overall supervision of the Civil Surgeon or District Health Officer respectively of the District concerned."

Paragraph 4:- The following revised paragraph should be submitted for the existing paragraph.

"The Civil Surgeon and the District Health Officers will be in charge of the medical and sanitary arrangements in the Townships/Colonies. They should work in the closest collaboration with the Administrator so far as the Ulhasnagar Townships is concerned and the Collector in respect of other Districts in which Townships/Colonies are located. These officers should be in turn correspond direct with the Surgeon General and the Director of Public Health respectively in matters pertaining to them; and matters in which there is any difference of opinion should be referred by the Civil Surgeon and the District Health Officers to the Surgeon General or the Director of Public Health as the case may be.

Paragraph 5:- The following revised paragraph should be substituted for the existing paragraph:

"As soon as Colony/Township is proposed to be set up, the Surgeon General and the Director of Public Health should be immediately informed of that fact. The Surgeon General and the Director of Public Health will then depute an officer to advise the lay out of medical and sanitary arrangements and other matters affecting public health. All construction work will of

course.....

course be carried out by or under the orders of the Rehabilitation Department. In each colony/township the Senior Medical Officer will lay down in consultation with the officer in charge of the colony/township and the District Health Officer, rulesand regulations relating to sanitary matters."

Paragraph 6:- The following revised paragraph should be substituted for the existing paragraph.

"The Senior Medical Officer in each colony/township will be directed responsible for maintaining proper sanitation ofthe colony/township. The Officer i/c Colony/township should go round the colony/township and send his report to the Senior Medical Officer who should carry out the recommendations through the Sanitary staff under him. The Senior Medical Officer should submit his report about the action taken by him to the District Health Officer and send a copy of the report to the Officer i/c of the Colony/Township. The D.H.O. should inspect the Colony/Township at the turn of his visit and forward copies of his reports regarding sanitation of the colony/township to the Director of Public Health".

Paragraph 7:- For the existing paragraph the following revise paragraph should be substituted:

"All sanitary staff including sweepers and sanitary police, if any, should be borne on the establishment of the senior medical officer, or Health Officer of Ulhasnagar townships, for the purposes of payment. Administrative control over the staff such as appointments, leave, disciplinary control, discharges, etc., should vest with the District Health Officer of the concerned district to the same extent as in the case of other public health staff under him, i.e. the District Health Officer can exercise all the above powers in respect of class IV servants but in respect of Class III Servants, appointment transferes, granting of earned leave or any other kind of leave except casual leave should be done with the approval of the Director of Public Health."

Paragraph 8:- The following revised paragraph should be substituted for the existing paragraph:

"Reports regarding medical & Public Health & Sanitary matters
/ Officer should normally be made by the Senior Medical/to the Civil Surgeon and District Health Officers respectively and by the Civil Surgeons and District Health Officers to the Surgeon General and the Director of Public Health respectively. Only in out of ordinary cases, should such reports be made by the officer in charge colony/township to the Surgeon General and the Director of Public Health. Daily figures of p atients, deaths, etc. should not be included in Daily situation report save in exceptional circumstances."

The Senior Medical Officer, or Health Officer of Ulhasnagar townships, should send special reports in case of abnormal mortalit in any particular month to the District Health Officer and Assistan Director of Public Health concerned. Outbreak reports and daily progress reports in the case of epidemic outbreaks should also be furnished by the Senior medical officer or Health Officer,

Ulhasnagar.....

Ulhasnagar townships, to the District Health and Assistant Director of Public Health."

3. The above amendments may be made after consultation with other Departments, if necessary.

Sd/-

For Deputy Secretary to the Government of Bombay,
Local Self-Government & Public Health Department.

REHABILITATION DEPARTMENT.
"D Br."

Submitted with ref. to the office note dated the 12th June 1953.

2. Please see the A.G.'s foregoing note. The suggestions made therein are examined below.

3. Para.2 of the A.G.'s note:- While it is true that the opening of registers for check of pay bills, payment of recurring charges, etc. are prescribed in Rules 18, 19, 21, and 22 of the Refugee Camp Account Rules," laid down in Admn.Cir.No.7, no definite forms have been prescribed. The exact form in which the registers etc. are at present being maintained in the various displaced persons' townships and colonies are also not known. In order to remove any room for doubt and have uniformty in the maintenance of the various registers, it is desirable if the forms are prescribed officially. The forms suggested except the form relating to rent of buildings. by the A.G. suitable and may be adopted subject to an addl. column being inserted in each form, for the signature of the Administrator or officer-in-charge verifying the various entries. In other forms also, provision is specifically made for the signature of the officer-in-charge or Admr. as the case may be. As regards the form for maintainance of rent of tenements, barracks, etc. a form has already been prescribed vide, G.L,RHd., No.R.115/30 36204A dated the 14th March 1953 and it may be prescribed as form No.12. One more column may, however.....

however, be added therein to show the no. of members in a family (adults and children).

4. Para.3 of the A.G.'s note: - In para.5(i) of the draft G.R., it was proposed to prescribe the maintenance of a 'Block Register' for all the colonies and for all d.ps. On reconsideration however and in view of the position pointed out in the Acts the note, dated 15-6-53, it does not seem necessary to prescribe the maintenance of a block register for all d.ps. in all colonies. The main intention in prescribing the block register is to get the requisite statistical data as to the number of d.ps., the number of tenements, etc. This information will be available in the form of the rent register, which can be suitable modified to include interalia the number of members (adults and children) in a d.p. family. If approved, therefore, a block register as in the accompanying form I may be prescribed for 'destitute' d.ps. only. This may be completed once in a month. We may also stipulate that this register should be maintained regularly and verified by the Administrator or officer-in-charge punctually every month. Instructions as contained in paras 10(i) and 11 of the Administrative Circular No.6 may also be incorporated in the draft G.R.

5. Para.4 of A.G.'s note:-

The A.G.'s suggestion may be accepted and form 4 may be amended entirely.

6. Para.....

6. Para.5 of the A.G.'s note:

The A.G.'s suggestion may be accepted and instructions as at 'A' of the A.G.'s note may be incorporated in the draft G.R.

7. Para.6 of the A.G.'s note.

From Administrative Circular No.7 referred to by the A.G. it will be seen that it has only 5 paragraphs. The "Para.12" referred to by the A.G. is presumably para.12 of the Refugee Camp Account Rules prescribed in para.3 of the Administrative Circular No.7. That para referes to arrivals and departures of refugees, and the procedure to be followed in maintaining the block registers, issue of ration cards, etc. This para was operative when there was large scale movement of d.ps. Statutory rationing has already been introduced in all the colonies and in the existing circumstances, it is not necessary to prescribe the procedure outlined in para.12. The A.G.'s suggestion may not be accepted.

8. Para.7 of the A.G.'s note

Here also the reference is to "the Refuge Camp Accts. Rules" in Administrative Circular No.7. These rules were issued when the colonies were relief camps and most of them are now obsolete. If according to the A.G.'s suggestion almost all the rules are to be again incorporated in the general draft proposed, the orders will be unnecessarily cumbersome. These paras and orders were prescribed when the camps had.....

had a system of internal audit which is not now in existance. The necessity of incorporating the various paras in the revised orders has not been clearly indicated by the A.G. Before therefore the A.G.'s advice is accepted, we may ask the A.G. to clarify the position. Meanwhile however it is not necessary to hold up the ~~xxxxx~~ issue of the orders as amendments if any can be made later.

9. Para 8 of the A.G.'s note.

The point was not specifically considered when revised Form 2 was proposed to be incorporated. The revised Form 2 was intended to show the account of dead-stock articles of furniture, fixtures and fittings, etc. Old Form 4 was intended to be used for maintaining a general stock ledger in respect of articles for which no other registers were prescribed. It is not quite clear what stores other than furniture, fittings and fixtures are still lying in the custody of officers-in-charge. In any case in order to provide for check of all stocks and stores a reference to all stocks and stores may also be included. If approved, therefore, the following words "and an y other stocks and stores lying in the colony/township" may be inserted after the words "fittings"in.

10. The L.S.G.& P.H.D. has since suggested the modifications required to be made in Administrative Circular No.2 (G.L.,L.S.G.&P.H.D.No.DPC1453/24240, dated 11/11/53). In the light of the suggestions

made.....

made, a revised Administrative Circular No.2 is put up. The L.S.G.& P.H.D. has suggested that other Departments may also be consulted in making th the amendments, if any. This does not seem necessary as the L.S.G.& P.H.D. and this Deptt. are the two Deptts mainly concerned.

11. In the result, the accompanying draft G.R. may issue after u.o.r. to the F.D. A draft letter to the A.G.is also put up, which may issue first and the pp.referred to F.D. thereafter.

( Through A B & C Accounts Branches)

The form of recent register as previously p rescribed may be amplified so as to show information relating to convenience charges separatly and also the number of accountants in each block or tenancument according to the catogories of males, females adults and children. A modified draft form of rent register is accordingly put off.

Sd/- R.J.V. Abreo
15.2.54.

Sd/- H.M.J
19.2.54.

u/s

Sd/- J.C.Fernandes.
20.2.54.

U.O.R. to H.D. dated 22.2.54.
with F.P.

No. POWER 1053-D.

with 1) R-115/part IIId-1950

2) S-1/part 1 d 1951.

Finance Department Br.IV

So far as the F.D. is concerned, no remarks

seem.....

seem necessary. The papers may be seen and returned to the R.H.D.

Sd/-

Rehabilitation D.

Substential loan reference to office note.

Dated 12.2.54.

2. The F.D. having agreed, the accompanying draft G.R. and letter to the Ex. AD may issue. (It will be preferable to get the G.R. Printed instead of taking out cyclostyled copies in Rehabilitation Department).

Sd/- S.D. Vaidya.
15.3.54.

Sd/- N.M. Jani
17.3.54.

Sd/- J.C. Fernandes.

and rules in Administrative Circular No.7 and the Refugee Cam Act Rules. These paragraphs and rules were prescribed becaus of the fact that the system of internal audit existed in the camps in the initial stages. This system is now no longer in force. In the draft orders proposed to be issued it is being made clear that the various Financial Rules (Financial Publication No.I) and the rules in the Manual of Contingent Expe diture will continue to apply. In these circumstances, it not appear necessary to incorporate in the revised orders, th provisions of the rules and paragraphs proposed by you. You therefore, requested to intimate to Government in greater det the reasons for incorporating them in the revised orders.

Sd/- N,M.JANI.
Assistant Secretary to the Government of Bombay,
Rehabilitation Department

LETTER.

To
The Examiner,
Outside Audit Department.

Subject:- Officers in the Rehabilitation Organisation.
Delegation of Powers to and Amendments of Administrative Circulars.

No.POWER.1053-D. Secretariat (Annexe), Fort, Bombay, 29th May 1954.

Reference your unofficial reference No.AA/RFG/6420, dated the 8th September 1953, on the subject mentioned above.

2. In paragraph 6 of your unofficial reference under reference you have stated that a suitable provision on the lines of paragraph 12 in the Administration Circular No.7 may be incorporated in the revised orders. It is presumed that you refer to paragraph 12 of the "Refugee Camp Act Rules" prescribed in Administrative Circular No.7. If so, the necessity of retaining the provisions of that paragraph in view of the fact the position now completely altered is not clear. This paragraph was necessary when there was a large scale arrival and departure of displaced persons most of whom were provided with free rations. In view of the general stoppage of gratuitous relief and as the Colonies are now no more 'Relief Camps' it does not seem necessary to prescribe the maintenance of an elaborate block register for all displaced persons. It is, therefore, proposed to prescribe a block register for destitute displaced persons only. The necessity of incorporating the provisions of rule 12 of the Refugee Camp Act Rules may in these circumstances kindly be clarified in greater detail.

3. In paragraph 7 of your unofficial reference you have suggested the incorporation of several of the paragraphs and

No.WS1/205

Primpri Colony dated 7-4-54.

To

The Collector of Poona.

Subject:- Administration circular of the Govt. of Bombay Amendments to.

Reference: Your endt.No.RFGWS/2329/53 dated 7-7-53.

The information called for is given below.

(ii) Power to incur expenditure on repairs.

The Govt. have sanctioned the two posts of lightment for this office to look after the street lights. If this work is done by the P.W.D. in other Colonies where there are no electric lights, then it should be transferred to P.W.D. in this Colony also. The expenditure on repairs etc. will be made by obtaining Govt. sanction.

(iii) The service postage stamps are being obtained from the Treasury Officer, Poona after submitting a bill on the usual proforma duly signed by the Collector of Poona.

(iv) Permanent Advance.

(i) The present permanent advance is Rs.50/-.

(ii) Average fortnightly expenditure from imprest is Re.1/-

Sd.

Officer i-c Pimpri Colony.

*********

No.RFGWS/1132/54
Poona 20th April,1954.

Copy submitted to Government in the Rehabilitation Department, Bombay with reference to their letter No.R179/46011-D dated 24-6-1953.

The work of lighting arrangement may if approved be transferred to the P.W.D. as requested by the Officer i-c Pimpri colony.

Sd/-

for Collector, Poona.

R.H.D.
'D' Br.

Submitted with reference to para 7 of office note of 12-6-54.

2. Powers to the Collector of Poona to incur expenditure in purchase of the repairs to petromax lamps or frames and purchase of kerosene oil and other materials for street lighting in Pimpri Colony.

In the foregoing endorsement it seems that the Collector does not now desire that these powers be delegated to him. The proposal may not therefore be pursued.

3. Power to the Officer.in.charge, Pimpri Colony to purchase service postage stamps.

It has been reported that service postage stamps are being ~~ma~~ obtained from the Treasury Officer, Poona after submitting a bill on the usual proforma duly signed by the Collector. No justificati has, however, been furnished in support of the proposal to delega to the Officer.in.bharge, the power to purchase service postage stamps. In view of this and of the fact that the procedure at present followed for obtaining service postage stamps appears to be the normal procedure as laid down in the Financial Rules and that no other Officers in charge of displaced persons' colonies have asked for delegation of such power, the proposal may not be accepted.

4. Permanent advance for the Officer in charge, Pimpri Colony

The Collector may be asked to quote the Government orders under which a permanent advance of Rs.50 has been sanctioned to the Officer in charge. The average fortnightly expenditurely to from the advance has been reported to be Re.1/- only. There is therefore a prima facie case for reducing the amount of the advance considerably. The Collector may be asked to state why in the light of the fortnightly average expenditure the advance should not be reduced to say Rs.5/-.

Id/-
31.5.54.

(through 'B')

+As regards the transfer of work in connection with the street lighting in Pimpri Colony, to P.W.D. we may consult that Deptt. A separate noteon this point is put up for reference to P.W.D.

Id/- 31.5.54

LETTER

To

The Collector of Poona.

NO.POWER.1053/15478-D. Secretariat(Annexe),Fort,
Bombay, 8th June 1954.

Subject: Administration of Circulars of the Government of Bombay.
Amendments to -

Reference correspondence resting with your endorsement No.RFCWS/1132/54, dated 20th April 1954, on the above subject.

2. Government is unable to accept your proposal to delegate to the officer-in-charge, Pimpri Colony, the power toppurchase service postage stamps without limit.

3. Please quote the Government orders under which a permanent advance of Rs.50/- has been sanctioned to the Officer-in-charge, Pimpri Colony. As the average fortnightly expenditure from the advance is Re.1/- only, please report why the amount of the advance should not be reduced to Rs.5/- or even less.

4. The question of transferring the work of street-lighting in the Pimpri Colony to the Public Works Department is under consideration. A further communication in the matter will follow in duee course.

Sd/-
(J.C.FERNANDEZ)
Under Secretary to the Government of Bombay,
Rehabilitation Department.

ss.2/6

IMMEDIATE

LETTER.

To

The Manager,
Government Central Press,
BOMBAY.

No.POWER.1053-D

Secretariat (Annexe), Fort,
Bombay, 15th July 1954.

Reference Government requisition Memorandum of even number dated the 29th May 1954.

2. Please forward 1,000 final copies of Government Resolution forwarded to you for printing under Government Memorandum referred to above immediately.

Sd/-

SUPERINTENDENT
Rehabilitation Department.

GOVERNMENT OF BOMBAY.
Rehabilitation Department.
Resolution No. POWER. 1053-D.
Secretariat (Annexe), Fort, Bombay, 17th May 1954.

Read:-
(i) Government Resolution, Relief and Rehabilitation Department No.R.179-D, dated the 10th December 1948.
(ii) Government Resolution, Rehabilitation Department, No.R.179-D, dated the 8th December 1952.
(iii) Government Resolution, Rehabilitation Department, No.R.179-D, dated the 11th April 1953.

RESOLUTION:- In Government Resolution, Relief and Rehabilitation Department, No.R.179-D, dated the 10th December 1948 and the Administration Circulars accompanying it, orders were issued delegating to the Director of Rehabilitation, the Collectors and the Officers-in-charge, Displaced Persons' Townships and Colonies (then styled as Camp Commandants) certain administrative and financial powers. The orders also generally prescribed the manner in which the administration of the Displaced Persons' Townships and Colonies was to be carried on. These orders had to be issued when the large influx of displaced persons from Pakistan was still continuing and immediate arrangements had to be made for management of the camps already opened and for opening new camps. The position has now completely changed and conditions in the displaced persons' colonies are now more or less settled. The former relief camps for the management of which the various administration circulars were mainly issued have now been converted into townships and colonies. Gratuitous relief has now been stopped except in the case of unattached women and children, the aged and the infirm. In view of the progress made in the rehabilitation of displaced persons, the Directorate of Rehabilitation was also closed with effect from the 1st August 1952. Taking into consideration all these factors, the question of continuing further or modifying the orders contained in Government Resolution, Relief and Rehabilitation Department, No.R.179, dated the 10th December 1948, and the Administration Circulars accompanying it was under the consideration of Government for some time past. Although the Administration Circulars were issued for the proper administration of the camps, the Financial Rules and the rules in the Contingent Manual relating to cash, stores, contingent expenditure, etc., always continued, and will hereafter also continue, to be applicable except to the extent to which they were amplified or relaxed for the purpose of the administration of the camps. On the closure of the Directorate of Rehabilitation, orders specifying the powers of the Administrator, Ulhasnagar, and the Collectors in certain respects, e.g., power of appointing non-gazetted staff, were issued in Government Resolution, Relief and Rehabilitation Department, No.R.179-D, dated the 8th December 1952, as amplified by Government Resolution, Rehabilitation Department, No.R.179-D, dated the 11th April 1953. The Administrator, Ulhasnagar, and the Collectors have also been declared therein as 'Heads of Departments' and they will exercise all the financial and administrative powers normally exercised by the 'Heads of Departments'. In continuation of these orders, Government is now pleased to issue the following further orders.

2. Administration.....

2. Administration Circular No.1 and the Administration Circulars Nos.3 to 10 accompanying Government Resolution, Relief and Rehabilitation Department, No.R.179, dated the 10th December 1948, should be cancelled. As regards Administration Circular No.2 prescribed in Government Resolution, Rehabilitation Department, No.R.179-D, dated the 14th May 1952, relating to the medical arrangements the accompanying revised Administration Circular should be substituted.

3. The Administrator, Sardarnagar, and the Officers-in-charge of all Displaced Persons' Colonies and Townships should continue to be treated as disbursing officers for the purpose of contingent expenditure as hitherto.

4. The Administrators, Ulhasnagar and Sardarnagar, and the Officers-in-charge of all Displaced Persons' Townships and Colonies will be primarily responsible for correct maintenance of the accounts relating to cash and stores, etc., in their respective colonies. The Administrator, Sardarnagar, and the Officers-in--charge of the Displaced Persons' Colonies will as hitherto furnish to the Collectors concerned or the Administrator, Ulhasnagar, as the case may be, by the third of each month a monthly statement of expenditure incurred by them in the form already prescribed. The Collectors concerned and the Administrator, Ulhasnagar, will in turn forward to Government a consolidated statement of expenditure by the 10th positively.

5. The registers and forms for maintenance of accounts of articles of deadstock, cash, contingent expenditure, etc., ineeach township and colony as indicated below, should be maintained in each township and colony:-

(i) A block register of displaced persons classed as "destitutes" as in the accompanying Form I to be prepared once every month. The Administrator/Officer-in-charge should see personally once every month that this register is maintained regularly and he should also verify the population of some of the blocks with the help of the register;

(ii) A register of furniture fixtures and fittings and other stocks and stores as in the accompanying Form 2;

(iii) A stock register of petrol, mobile oil, grease, etc., as in the accompanying Form 3, should maintained daily where Government vehicles have been provided. Similarly an account ofthe working of the vehicles should be maintained in the accompanying Form 4;

(iv) A cash book should be maintained as in the accompanying Form 5;

(v) A register of contingent charges as in the accompanying Form 6;

(vi) A register of bills as in the accompanying Form 7, which should be reviewed frequently by the Officer-in-charge or Administrator, as the case may be, signing the bills, to see that the bills presented for encashment have been duly brought into the cash book without delay;

(vii) An establishment check register as in the accompanying Form 9. Separate folios should be allotted for different sections or sub-sections into which the establishment is divided. Every fresh appointment, abolition of an appoint ment or revision of an establishment should be entered

in.....

in this register as soon as it sanctioned together with the number and date of the orders;

(viii) A register of periodical charges e.g. rent for quarters barracks, etc. hired, water supply, electric charges, etc. should be maintained as in Form 10 to watch that the payments are regularly made;

(ix) A stock register of stationery forms etc. or any other perishable articles as in the accompanying Form 11 in which every transaction should be entered. At the clos of each month the entries in the register should be checked by the official concerned for the purpose, with the actual articles in stock;

(x) A register of rents of buildings, tenements, barracks and lan ds as in the accompanying Form 12 to watch the recovery of rents and other Government dues.

6. A register of arrival and departure of displaced persons as in the accompanying Form 8 should be maintained at the Docks Tran Camp only.

7. The following rules should be observed for receipt and payment of money in each township and colony:-

(i) All cash transactions on behalf of the colony or township shall be entered in the prescribed Cash Book as they occur and classified under the appropriate heads of account. All moneys received for credit to Government shall be acknowledged on a receipt in the prescribed form under the signatures of the Administrator, or Officer-in-charge or, in his absence, any other officer authorised by Government. Before sign ing a receipt it shall be the duty of the officer signing the receipt to see that the money received has been duly recorded in Cash Book and in token of this check, each entry in the Cash Book shall be attested by him;

(ii) All moneys received for credit to Government shall as soon as possible be paid into the Treasury the same day. No portion of the daily receipts shall remain unpaid at the end of the next working day except under the written orders of the Administrator or Officer-in-charge. The moneys sent to the Treasury shall be accompanied by a Treasury Challan in the prescribed form in duplicate, one copy shall be received back duly signed as a receipt to serve as a voucher for the remittance and filed separately.

(iii) Private cash shall under no circumstances be mixed with the Government moneys which shall be kept in strong iron safe, having two locks, the keys of which shall be with the Administrator or Officer-in-charge;

(iv) Money drawn from the Treasury on account of pay, travelling allowance and contingent bills and disbursements made therefrom shall be entered in the Cash Book on the day on which the transaction takes place and as far as possible in the order of occurance of each transaction At the end of each day the Cash Book shall be closed and balanced, the balance being verified with the actual cash in hand and a certificate to this effect being

reforded.....

recorded over the signatures of the Administrator or Officer-in-charge, as the case may be.

3. The necessity of maintaining the accounts of stores and cash, etc., in the various forms and registers prescribed and following strictly the relevant financial rules (Financial Publication No.I) and rules in the Manual of Contingent Expenditure is again impressed on the Administrator, Ulhasnagar, and the Collectors, the Administrator, Sardarnagar, and all Officers-in-charge, Displaced Persons' Colonies and Townships, and they are requested personally to ensure that all the forms and registers, etc., are maintained properly and regularly and that the procedure laid down for incurring expenditure is followed scrupulously. In case there are any difficulties in following these orders and in the maintenance of the various registers and forms etc., or if any further modifications are necessary in the forms prescribed, they may kindly be brought to the notice of Government as early as possible with detailed reasons.

By order and in the name of the Governor of Bombay

Sd/- N.M.JANI.
Assistant Secretary to the Government of Bombay,
Rehabilitation Depar

G.R.,No.PDWER.1053-D,Re.D.,dated 17th May 1954.

To

All Collectors,
The Collector of Bombay and Bombay Suburband District (Rehabilitation Branch),
All Officers-in-charge, Displaced Persons' Colonies,
The Administrator, Ulhasnagar Township,
The Administrator, Sardarnagar Township,
The Accountant General, Bombay (through the Finance Department),
The Deputy Accountant General Baroda (through the Finance Department)
The Finance Department,(with U.O.Stamp)
The Local Self-Government and Public Health Department,
The Examiner, Outside Audit Department,
All other Departments of the Secretariat (except the Separate Department),
All other Heads of Departments under the Secretariat,
The Secretary to the Government of India, Ministry of Rehabilitation, New Delhi ( By letter),
The Chairman of the Executive Committee for the Welfare of Women, Bombay.

No. of 1954.

Copy forwarded for information and guidance

Administration Circular No.2, regarding Medical, Sanitary and Publi Health Arrangements in the Desplaced Persons' Colonies and Township

1. The direct responsibility for:-

(i) provision...

(i) provision of medical facilities to displaced persons and Colonies;

(ii) adequate public health measures regarding sanitation and prevention of disease and epidemics; and

(iii) the setting up of the necessary organisation;

rests with the Local Self-Government and Public Health Department

The Rehabilitation Department will have only a general responsibility with a view to co-ordinating medical relief with other types of relief.

2. The staff appointed by the Local Self-Government and Public Health Department will be responsible for all medical and public health matters, including sanitation, clearance of latrines and sewage.

3. The Senior Medical Officer or Health Officer where one is appointed for each Township/Colony will be primarily in charge of the medical and sanitary services of the Township/Colony i.e. he will have full control over the medical and sanitary staff employed at the Township/Colony, so far as day-today working is concerned. They will be under the overall supervision of the Civil Surgeon or District Health Officer respectively of the District concerned.

4. The Civil Surgeon and the District Health Officers will be in charge of the medical and sanitary arrangements in the Townships/Colonies. They should work in the closest collaboration with the Administrator so far as the Ulhasnagar Township is concerned and the Collector in respect of other Districts in which Townships/Colonies are located. These officers should in turn correspond direct with the Surgeon General and the Director of Public Health respectively in matters pertaining to them; and matters in which there is any difference of opinion should be referred by the Civil Surgeon and the District Health Officers to the Surgeon General or the Director of Public Health as the case may be.

5. As soon as Colony/Township is proposed to be set up, the Surgeon General and the Director of Public Health should be immediately informed of that fact. The Surgeon General and the Director of Public Health will then depute an officer to advise the layout of medical and sanitary arrangements and other matters affecting public health. All construction work will of course be carried out by or under the orders of the Rehabilitation Department. In each Colony/Township the Senior Medical Officer will lay down in consultation with the officers-in-charge of the Colony/Township and the District Health Officer, rules and regulations relating the sanitary matters.

6. The Senior Medical Officer in each Colony/Township will be directly responsible for maintaining proper sanitation of the Colony/Township. The Officer-in-charge of Colony/Township should go round the Colony/Township and send his report to the Senior Medical Officer who should carry out the recommendations through the Sanitary staff under him. The Senior Medical Officer should submit his report about the action taken by him to the District Health Officer and send a copy of the report to the Officer-in-charge of the Colony/Township. The District Health Officer should inspect the Colony Township at the turn of his visit and forward copies of his reports, regarding sanitation of the colony/

Township.....

Township to the Director of Public Health.

7. All sanitary staff including sweepers and sanitary police, if any, should be borne on the establishment of the Senior Medical Officer, or Health Officer of Ulhasnagar Township, for the purpose of payment. Administrative control over the staff such as appointments, leave, disciplinary control, discharges, etc., should vest with the District Health Officer of the concerned district to the same extent as in the case of other public health staff under him i.e., the District Health Officer can exercise all the above powers in respect of Class IV servants but in respect of Class III servants, appointments, transfers, granting of earned leave or any other kind of leave except casual leave should be done with the approval of the Director of Public Health.

8. Reports regarding medical and public health and sanitary matters should normally be made by the Senior Medical Officer to the Civil Surgeon and District Health Officers respectively and by the Civil Surgeons and District Health Officers to the Surgeon General and the Director of Public Health respectively. Only in out of ordinary cases, should such reports be made by the Officer-in-charge of Colony/Township to the Surgeon General and the Director of Public Health. Daily figures of patients, ~~deaths~~ deaths, etc. should not be included in the Daily situation report save in exceptional circumstances.

9. The Senior Medical Officer, or Health Officer of Ulhasnagar Townships, should send special reports in case of abnormal mortality in any particular month to the District Health Officer and Assistant Director of Public Health concerned. Out-break reports and daily progress reports in the case of epidemic out-breaks should also be furnished by the Senior Medical Officer or Health Officer, Ulhasnagar Township to the District Health Officer and Assistant director of Public Health.

FORM No. 1

Block Register for destitute displaced persons.

Township or Colony..... Month.....

Block-(Sub-Division of a township or colony).

| Serial No. | Name. | Head of family. | Village Police Station, Taluka and District. | Number of members | | | | | Total | | Date of discharge. | Address after discharge. | Initials of officer verifyin |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Males. | Females. | Adults. | Children under 12 years. | Infants under 2 years. | Serial No. of ration card issued. | Adults. | Children. | | | |
| | | | | | | | | | | | | | Remarks. |
| | | | | | | | | | | | | | |

FORM No. 2

Register of furnitures and fittings and any other stocks and stores lying in the colony/township other than petrol, mobile oil and grease).

Township or Colony.....

| Serial No. | No. and date of voucher. | From/ To whom. | Full particulars of articles. | Number. | Purchase price. | Location. | Serviceable. | Unserviceable. | How disposed of. | Initials of officer verifying | Remarks. |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | |

FORM No. 4

Motor Lorry/Trucks/JeepStation Wagpm Working Account

Township or Colony.....

Driver's name.....

Lorry/Truck/Jeep/Station Wagon No.....

Date of Purchase/Hire.....

| Particulars (of orders (if any), sanctioning the journey. | Work done | | | | | | | | Materials | | | | | | | | | | Average consumption | | Signature of user. | Signature of gazetted officer if user is a non-gazetted Government. | Remarks. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Journey | | | Time | | Distance. | | | Issued to driver | | | Consumed by driver | | | Balance with driver | | | | | | | | |
| | Date and purpose of journey. | | | | | Milometer reading. | | | | | | | | | | | | | | | | | |
| | | From | To | Away | Back | Before trip | After Trip | Number of miles traveled | Petrol | Mobile oil | Grease | Petrol | Mobile oil | Grease | Petrol | Mobile oil | Grease | Petrol miles per gallons. | Mobile oil miles per gallon. | Grease | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |

FORM No. 5

T.R.4.
(Treasury Rule 77(1)

Cash Book.

Office of..... Month of 19

| Receipts. | | | | | | | | | Payments. | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Contingencies | | | | | | | | | Contingencies | | | | | | |
| Date. | Number of Receipt where necessary. | Particulars | Pay | Allowance. | In recoupment of permanent advance | Advance payment | Miscellaneous | Total Classification. | Date | Sub-vouchers Nos. | Particulars. | Pay. | Allowances. | Out of money drawn in anticipation of payment. | Out of permanent advance | Miscellaneous | Total | Classification. |
| | | | M.a.p. | M.a.p. | M.a.p. | M.a.p. | M.a.p. | M.a.p. | | | | M.a.p. | M.a.p. | M.a.p. | M.a.p. | M.a.p. | M.a.p. | |
| | | | | | | | | | | | | | | | | | | |

Administrator/Officer-in-charge.

FORM NO. 6

Register of Contingent Charges of the Department of the District, 195

T.R.29
(Treasury Rule 299).

| Date. | To whom paid. / Appropriation for each head. | No. of sub-coucher / Contingent Abstract. | Unusual charges / Discription. | Unusual charges / Amount. | Total of each month's bill. | Total of each Contingent Abstract | Total of each month's bill. | Date of detailed bill. | Date or admission with initials. |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | R.a.p. | R.a.p. | R.a.p. | R.a.p. | |

Administrator/Officer-in-charg

FORM No. 7

Bill Register of the Office of the.....

| Bill No. and date. | Amount of the bill. Detailed heads of account, etc. Particulars of the bill<br>Pay of Establishment.<br>Dearness Allowance.<br>House rent allowance<br>and other allowance.<br>Travelling allowance. | Gross amount<br>Deductions.<br>Net amount. | Dated initials of the Gazetted Officers signing the Bill. | Date of presentation a the Treasury. | Amount passed by the Treasury. | Date of signing acknowledgment with initials of the officer signing the bill | Date of receipt from the Treasury. | Date of entry in the cash book. | Initials of the Gazetted Officer in charge of Cash. | Amounts disbursed in<br>Month of encashment.<br>2nd Month.<br>3rd Month.<br>Balance short drawn. | Remarks. |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. | 9. | 10. | 11. | 12. |

Note:- Entries in column 11 need not be made if the undisbursed items are extracted and watched through the Cash Book.

FORM No. 8

Arrival and Departure Register of displaced persons for Transit Camps.

Transit Camp at.....

| No. at the opening of the morning meal. | | | Arrivals. | | | Departures. | | | No. at close of the meal. | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Adults. | Children upto 8 years. | Infants upto 2 years. | Adults | Children upto 8 years. | Infants upto 2 years. | Adults. | Children upto 8 years. | Infants upto 2 years. | Adults. | Children upto 8 years. | Infants upto 2 years. | Signature of officer. | Remarks. |
| Morning meal ... | | | | | | | | | | | | | |

FORM No. 9

Establishment Check Register.

Section ...
Sub-Section...
Year ...

Permanent or Temporary.

| Reference to sanction to Establishment. | Posts sanctioned. | | | Name of the incumbent. | Increments. | Pay drawn for | | | | Initials of Clerk maintaining Register. | Initials of the Head of the Office. |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Particulars | Period From | To | Scale of pay. | Pay of the incumbent. Amount. | From: | April No. | Amount. | May No. Amount. | | |

Note:- (i) When the sanction is for a limited period, a line in red ink should be drawn through the cases for the months not covered by the sanctioned to avoid erroneous payments beyond the period of sanction.
(ii) As and when a pay bill is passed, the reference to the bill and particulars of the posts for which and the amount drawn for that post should be noted in the columns for the months.

FORM No. 10

REGISTER OF PERIODICAL CHARGES.

Major head .....

Minor head .....

Sub-head or unit of appropriation...

.....

Allotment .....

Voted
Charged/Non-voted.

| Orders of Government or other competent authority. | Nature of charge. | Sanctioned amount and the period of sanction. |
|---|---|---|
| | | |

| Year and month. | Voucher No. | Amount | Remarks. | Year and month. | Voucher No. | Amount. | Remarks. |
|---|---|---|---|---|---|---|---|
| 19 | | | | 19 | | | |
| April ... | | | | April ... | | | |
| May ... | | | | May ... | | | |
| June ... | | | | June ... | | | |
| July ... | | | | July ... | | | |
| August ... | | | | August ... | | | |
| September. | | | | September. | | | |
| October... | | | | October... | | | |
| November.. | | | | November.. | | | |
| December.. | | | | December.. | | | |
| January... | | | | January... | | | |
| February.. | | | | February.. | | | |
| March ... | | | | March ... | | | |

| Year and month. | Voucher No. | Amount. | Remarks. | Year and month. | Voucher No. | Amount. | Remarks. |
|---|---|---|---|---|---|---|---|
| 19 | | | | 19 | | | |
| April ... | | | | April... | | | |
| May ... | | | | May ... | | | |
| June ... | | | | June ... | | | |
| July ... | | | | July ... | | | |
| August... | | | | August... | | | |
| September | | | | September | | | |
| October.. | | | | October.. | | | |
| November. | | | | November | | | |
| December. | | | | December | | | |
| January.. | | | | January. | | | |
| February. | | | | February | | | |
| March ... | | | | March... | | | |

| Year and month. | Voucher No. | Amount. | Remarks. | Year and month. | Voucher No. | Amount. | Remarks. |
|---|---|---|---|---|---|---|---|
| 19 | | | | No. 11 19 | | | |
| April ... | | | | April ... | | | |
| May ... | | | | May ... | | | |
| June ... | | | | June ... | | | |
| July ... | | | | July ... | | | |
| August... | | | | August... | | | |
| September | | | | September | | | |
| October.. | | | | October.. | | | |
| November. | | | | November. | | | |
| December. | | | | December. | | | |
| January.. | | | | January.. | | | |
| February. | | | | February. | | | |
| March ... | | | | March ... | | | |

FORM No. 11
(Stock Register of Stationary Forms etc.)

Name of Article.....

| Date. | Receipts | | Issues. | | | Signature of the Administrator/Officer-in-charge with date. |
|---|---|---|---|---|---|---|
| | From whom received. | Quantity. | To whom issued. | Quantity. | Balance. | |

Note:- Verification certificate to be recorded over the dated signature of the officer concerned.

FORM No. 12

Register of rents.

Name of the Township or Colony..... Year.....

| No. and type of block, tenement etc. | Name of Allottee. | Males. | Females. | Adults. | Children. | Total. | Date of occupation. | Deposit, if any, paid. Amount. | Receipt No. | Arrears, if any of previous year, 19 -19 Rent | Convenience charges. | APRIL Recoveries due Rent. | APRIL Recoveries due Convenience charges. | APRIL Recoveries made. Rent, | APRIL Recoveries made. Convenience charges. | APRIL Outstanding balance. Rent, | APRIL Outstanding balance. Convenience charges. | MAY to MARCH (Repeat Columns as for April for each month Separately. Remarks if any. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

To

The Asstt.Secretary to the

Govt.of Bombay,
Rehabilitation Deptt.,
Bombay.

OA/RFG.I.2/6215 Date: 25-8-54.

Sub:- Officers in the Rehabilitation Organisation - Delegation of powers etc. to -

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Sir,

I am to invite a reference to G.R. Rehabilitation Deptt. No.Power.1053.D dt.17-5-54 on the subject noted above and to state that the date from which the Registers etc. mentioned in para 5 of the G.R. has not been mentioned. It is presumed that these registers in the new forms prescribed are to be opened with effect from 1st April 54. This may kindly be confirmed or the date from which these registers have been or will be introduced may be specified.

It is requested that 5 spare copies of the G.R may please be furnished for circulation to audit parties

Yours faithfully,

Sd/-

Asstt.Examiner, Outside Audit.

LETTER

To: The Assistant Examiner,
Outside Audit Department, Bombay

No.POWER 1053/33403-D

Secretariat (Annexe), Fort,
Bombay(1), 6th September 1954.

Subject:- Officers in the Rehabilitation Organisation
Delegation of powers etc. to-

Reference your letter No.OA/RFG.I.2/6215 dated the 25th August 1954, on the subject noted above.

2. Five spare copies of Government Resolution, Rehabilitation Department, No.Power 1053-D dated the 17th May 1954 are sent herewith as desired.

3. As regards the date from which the Registers in the new forms are required to be opened the matter is under consideration and a further communication will be sent to you later.

Sd/-

Superintendent,
Rehabilitation Department.

Office in the Rehabilitation Organisation.
Delegation of powers etc. to--

GOVT.OF BOMBAY
Rehabilitation Deptt
Resolution No.Power.1053-D.
Sectt.etc.,
Bombay, October, 1954.

Read:-(i) G.R., RHD., No.Power 1053-D, dated 17-5-54.
(ii) letter No.OA1RFG-I-2/6215 Dt.

RESOLUTION:- Government is pleased to direct that the registers and forms etc. prescribed in G.R., RHD., No.Power.1053-D, dated 17-5-54 should be maintained by the officers concerned with effect from the 1st September 1954.

By order and in the name of the
Governor of Bombay,

Id/- KKK.N.M.JANI.
Asstt.Secy.to the Govt.of Bombay,
Rehab. Deptt.

To

All Collectors,
The Collector of Bombay & B.S.D.(Rehab.Branch).
All Officers-in-charge, D.P.s' Colonies,
The Administrator, Ulhasnagar Township,
The Administrator, Sardarnagar Township,
The A.G. Bombay (through the F.D.),
The Deputy A.G., Baroda (through the F.D.
The F.D.
The L.S.G.& P.H.Deptt.
The Examiner, O.A.D.
All other Deptts.of the Secretariat (except the Separate Deptt.).
All other Heads of Deptts under the Sectt.
The Secy.to the Govt.of India, Ministry of Reha New Delhi, (By letter).
The Chairman, of the Executive Committee for th Welfare of D.Women, Bombay.

Officee in the Rehabilitation Organisation.
Delegation of powers etc. to

GOVERNMENT OF BOMBAY
Rehabilitation Department
Resolution No.Power1053-D.
Secretariat (Annexe), Fort
Bombay, 1st November, 1954.

Read:- Government Resolution, Rehabilitation Department, No.Power.1053-D, dated the 17th May 1954.

Letter No.OA/RFG-I-2/6215, dated the 25th August 1954, from the Accountant General, Bombay.

RESOLUTION:- Government is pleased to direct that the re
registers and forms etc. p rescribed in Government Resolutio
Rehabilitation Dep artment, No.Power.1053-D, dated the 17th
1954 should be maintainedby the officers concerned with effe
from the 1st September 1954.

By order and in the name of the
Governor of Bombay,

Sd/- N.M. JANI
4.11.54;
Assistant secretary to the Government of Bomba
Rehabilitation Department.

To

All Collectors,
The Collector of Bombay & Bombay Suburban District (Rehabilitation Branch),
All Officers-in-charge, Displaced Persons' Colonies,
The Administrator, Ulhasnagar Township,
The Administrator, Sardarnagar Township,
The Accountant General, Bombay (through the Finance Department)
The Deputy Accountant General, Baroda (through the Finance Department)
The Finance Department, and
The Local Self Government Public Health Department,
The Examiner, Outside Audit Department,
All Other Departments of the Secretariat(except the Separate Department)
The Secretary to the Government of India, Ministry of Rehabilitation. New Delhi. (By letter)
The Chairman of the Executive Committee for the Welfare of Displaced Women,Bombay.
All other heads of the Departments under Secretariat.

F.C's may be issued over the A.S.'s cyclostyled signature

Id/-
3-11-54.